Minutes

Sustainable Peterborough Coordinating Committee
Virtual Meeting
March 7, 2023 from 2:30 p.m. until 4:00 p.m.

Present: Michael Papadacos, Meredith Carter, Matt Strano, Julie Ingram, Dawn Berry Merriam, Jessica Gordon, Trish O'Connor, Tegan Moss, Anca Pascalau

Regrets: Ev Richardson, Wendy Hicks, Karen Jopling

Guests: Hillary Rosentreter, Matthew TenBruggencate

1. **Call to order/Opening Remarks**

   Meeting was called to order by the Co-Chair, Michael Papadacos, at 2:35 p.m.

2. **Land Acknowledgement**

   We respectfully acknowledge that we are located on the Treaty20 Michi Saagiig and Chippewa Nations, known collectively as the Williams Treaty First Nations which include Hiawatha First Nation and Curve Lake First Nation.

   Sustainable Peterborough respectfully acknowledges that the Williams Treaty First Nations are stewards and caretakers of these lands and waters in perpetuity and that they continue to maintain this responsibility to ensure their health and integrity for generations to come.

   Sustainable Peterborough recognizes that a healthy, resilient community involves working together with a variety of partners and neighbours including local indigenous communities.

3. **Approval of Agenda**

   Moved by: Dawn Berry Merriam   Seconded by: Matt Strano

   THAT the Agenda for the March 7th meeting be approved.

                                                                                  MOTION CARRIED

4. **Declaration of Pecuniary Interest**

   None declared.

5. **Approval of previous Minutes (November 28, 2022)**

   Moved by: Julie Ingram   Seconded by: Matt Strano

THAT the minutes of the November 28, 2022, meeting be approved.

MOTION CARRIED

6. **Roundtable Introductions**

Roundtable Introductions were held.

7. **Presentation**

[Sustainable Development Goals Tracking Progress Tool - Hillary Rosentreter, Matthew TenBruggencate, International Institute for Sustainable Development (IISD)](#)

Moved by: Matt Strano   Seconded by: Trish O'Connor

THAT the presentation be received for information

MOTION CARRIED

8. **Administration**

- [Report](#) – Anca Pascalau

Dawn noted that she's very pleased with the [framework](#) or tool as presented and its capabilities as presented, and that the tool will be helpful to various local organizations, such as the Peterborough Immigration Partnership and the Age Friendly Plan, and that the tool would support these organizations and plans.

Julie expressed that the platform seems user friendly and intuitive, and that there's flexibility in what data and indicators we use; we also need to ensure that we take into account privacy considerations.

Tegan noted that deciding on the framework was one of the bigger hurdles and she's pleased with the potential the IISD tool presents. The tool will provide access to data locally and lead to many opportunities. She asked the presenters what are some of the challenges we may encounter. Hillary and Matthew noted that some challenges may have to do with translating the data within the tool's context, data availability and access to data, but that the tool could also be used as a matrix to manage and build relationships. Anca noted that a challenge she observed historically was how to report/depict/include qualitative data, how qualitative data can be quantified so that it can be included for a more well-rounded picture. Hillary and Matthew responded that indeed that continues to be a well-known challenge but other communities have mitigated that by adding a storytelling component, a qualitative narrative to be attached to the data and graphs. They will send Anca best practice examples on how other communities accomplished this.

Trish inquired as to whether we need to consult and get approval from the larger stakeholders group on whether we move ahead with the Tool. Anca noted that during the strategic planning process Social Impact Advisers conducted interviews with a large group of stakeholders, and that the SP Strategic Planning Subcommittee was tasked with making final recommendations to be approved by the SPCC, which resulted in our strategic plan. Michael noted that our governance and general process tasks the Sustainable Peterborough Coordinating Committee with such approvals and decision making, and that it is sufficient for this decision to rest with the SP CC.

Matt noted that having this framework would be useful for businesses and organizations to have this data available and that it would be a useful tool. Oftentimes businesses don't know how to measure

or compare, so this would be useful to local businesses. He further inquired as to whether other tools/frameworks were considered. Anca noted that there is only one other open-source SDG tracking tool but it isn't widely used and not user friendly, versatile, or customizable, it also doesn't allow for additional content such as a qualitative data storytelling component or SP background info, etc. Another option is to build our own proprietary website/framework but that would require a lot of work, would take much longer to build, and would be significantly costlier. Meredith noted that a year or two ago one of our Trent field placement interns was tasked with researching available frameworks and came to the same conclusion.

A discussion on next steps ensued, Anca explained that she'll meet with IISD to discuss specifics, and then with the Executive Committee to design the process moving forward. The SP Strategic Planning Subcommittee felt that focusing on the SDGs that were identified as priorities by the 2019-2021 Community Forum led by KWIC and GreenUP as well as the priority SDGs identified in the Peterborough & the Kawarthas Economic Development Future Ready Regional Economic Development Strategy would be a great starting point. The discussion will also decide on whether select one SDG as pilot to localize its indicators, identify data sources, which SDG to pick, etc. – Anca and the Executive Committee or a new subcommittee will be tasked with reviewing options and making recommendations for SP CC approval on how to move forward.

Moved by: Tegan Moss   Seconded by: Trish O'Connor

THAT the Sustainable Peterborough Coordinating Committee approve Sustainable Peterborough's purchase and use of the IISD Tracking Progress Tool as our SDG tracking framework and website moving forward

                                                                         MOTION CARRIED

- [2023 financial statement to date](#) – Anca Pascalau - was circulated electronically in advance of the meeting for information.

Moved by: Dawn Berry-Merriam   Seconded by: Michael Papadacos

THAT the 2023 financial statement to date be received for information

                                                                         MOTION CARRIED

- [2022 Unreconciled Year-End Financial Statement](#) – Anca Pascalau – Anca distributed the financial statement via email with the pre-meeting package.

2022 expenditures were under-budget by approximately $3,500 (exact figure will differ and will be communicated once all year end expenses and adjustments are posted and the account reconciled). The funds will be added to the SP unspent funds account.

Moved by: Julie Ingram   Seconded by: Tegan Moss

THAT the 2022 unreconciled financial statement be approved and that the Sustainable Peterborough Coordinating Committee approve the re-allocation of approximately $3,500 from the 2022 year to the unspent funds account (also referred to as the reserve fund).

                                                                         MOTION CARRIED

9. **Other Business**

Trish O'Connor – Mohammad Azraq has successfully defended his thesis and will present his

project at an SPCC meeting in the future

Tegan Moss – Green Economy Peterborough is hosting an event and Sustainable Awards ceremony on Earth Day

Meredith Carter – tree seedling sales order deadline is March 19. March 22 is World Water Day, Otonabee Conservation will be releasing their Watershed Report Card

Motion to adjourn
Moved by: Meredith Carter