

Minutes

**Sustainable Peterborough Coordinating Committee
Virtual Meeting
October 5, 2021 from 1:30 p.m. until 2:30 p.m.**

Present: Meredith Carter, Larry Stinson, Dawn Berry Merriam, Stephen Hill, Brigid Ayotte, Sheridan Graham, Karen Jopling, Brianna Salmon, Michael Papadacos, Asaf Zohar, Hillary Bradshaw, Anca Pascalau

Regrets: Andrea Connell, John Tourangeau, Linda Slavin, Trish O'Connor, Tegan Moss

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 1:34 p.m.

2. Approval of Agenda

Moved by: Stephen Hill

Seconded by: Brigid Ayotte

THAT the Agenda for the October 5th meeting be approved.

MOTION CARRIED

3. Roundtable Introductions

Roundtable Introductions were held. Sheridan welcomed Hillary Bradshaw, Climate Change Coordinator with the Township of Selwyn, to the SP Coordinating Committee. Brianna noted that the new GreenUP Executive Director is Tegan Moss, who will be representing GreenUP on the SP CC moving forward, with Brianna continuing to attend for the time being to support the transition. Tegan was unavailable to attend today's meeting but Anca has been in contact with her.

4. Declaration of Pecuniary Interest

None declared.

5. Approval of previous Minutes (February 10, 2021)

Moved by: Michael Papadacos

Seconded by: Brianna Salmon

THAT the minutes of the February 10th, 2021, meeting be approved.

MOTION CARRIED

6. Administration

- [Staff Report](#) – Anca Pascalau

Anca circulated the [Strategic Plan final draft](#) electronically with the pre-meeting package and briefly presented it after a quick refresh of the Action Plan previously approved by the SP CC.

Action Plan

- Continue operating under the umbrella of PKED as a result of current economic and political challenges
- Develop the new SP Plan focused on creating a new framework for advancing and tracking priority Sustainable Development Goals (SDGs) in the GPA (the 8 SDGs identified as priorities by PKED and the 2019 Community Forum)
 - research relevant SDG frameworks and projects to learn about best practices, indicators, success stories
 - seek SDG specific expertise (consultants, students, etc.)
- Revise and streamline organizational structure
 - revise SP Coordinating Committee structure to reflect knowledge and expertise related to priority SDGs, review Terms of Reference
 - eliminate working groups and partnership model
 - the SP Executive Committee will continue in its high-level advisory role
 - establish project specific subcommittees as required
- Focus on raising awareness of SDGs locally, collaborate with the City, County, Townships, First Nations, educational institutions, other local businesses and organizations.
- Celebrate efforts to advance SDGs through measuring, reporting, etc.
- Focus on support/collaboration for local efforts related to advancing SDGs through participating in projects (such as the SDG work stemming from the 2019 Community Forum), issuing letters of support for local organizations seeking funding rather than competing for resources, etc.

The above Action Plan received support from the SPCC at our December 8, 2020 Plan Update meeting. It was then presented to and approved by the Peterborough & the Kawartha Economic Development (PKED) Board of Directors on January 28, 2021.

Building from the Action Plan, research, the final Social Impact Advisors report, and discussion with the Plan Update Subcommittee, with approval and assistance from the Executive Committee and Meredith's invaluable ongoing assistance, I created an abbreviated and focused [Strategic Plan](#), which is presented for SPCC approval today. Once approved by the SPCC, the Strategic Plan will then be presented to Rhonda Keenan, then the PKED Board of Directors for approval at their November 25 meeting, and subsequently, with the aid of SIA, the City's Environmental Advisory Committee, City and County Councils for receipt and support, likely by spring 2022. The Strategic Plan will serve as the basis for the new SP Plan/SDG tracking framework, which will be created once all approvals are in place. Anca has been researching SDG indicator localization methodologies and SDG tracking frameworks, and will submit proposals with recommendations in spring 2022, once SP CC structure and terms of reference are reviewed and finalized.

Moved by: Michael Papadacos

Seconded by: Asaf Zohar

THAT the Sustainable Peterborough Strategic Plan be approved and forwarded to the Peterborough & the Kawarthas Economic Development Board of Directors for final approval.

MOTION CARRIED

- [2021 financial statement to September 30](#) – Anca Pascalau
- [2022 Draft Budget](#) – Anca Pascalau

Anca and Sheridan noted that this is a draft budget that will incur significant changes during the year, as a significant expenditure will likely be proposed to establish the new website/SDG tracking framework. Any potential upcoming expenses will be noted in the “Actual Committed” column and will be brought forth to the SP CC for approval.

Moved by: Stephen Hill

Seconded by: Hillary Bradshaw

THAT the 2022 draft budget be approved

MOTION CARRIED

Moved by: Michael Papadacos

Seconded by: Asaf Zohar

THAT the Administration updates be received

MOTION CARRIED

7. Roundtable Update

- Dawn Berry Merriam – the New Canadians Centre and Peterborough Immigration Partnership are undergoing strategic planning exercises. The Age Friendly Plan is in the process of evaluating the work that has been done on the plan so far, community consultations will take place early next year. The Food and Farming Working Group has been renamed to the Peterborough Alliance for Food and Farming. They are working on their strategic plan and have provided input into the City and County Official Plans.
- Stephen Hill – Working on a personal lasagna style garden. Trent is soon returning to in person learning. Trent has a new Bachelor in Climate Science and Policy.
- Sheridan Graham – thanked Anca and Meredith for their work on the Strategic Plan.
- Larry Stinson – PPH has been ramping up covid efforts again. Immunization efforts and numbers have been ramping up. Trying to get other programs back up and running, such as nutrition, are looking to hire additional staff. Larry sits on the Community Health and Wellbeing Plan committee and indicated the SDGs can be fit into that plan. The SP CC thanked Larry and PPH for their tireless work during these difficult Covid times, and for keeping our community informed and safe.
- Asaf Zohar – Indicated he is very excited to see the finalized SDG focused SP Strategic Plan. Trent and Fleming are being encouraged to look at certificate-based programs not just degrees. He has 3 students doing their masters in SDG research, could potentially liaise with/assist SP on upcoming SDG work.
- Karen Jopling – has been working with GreenUP and Green Economy Peterborough on GHG Inventories
- Hillary Bradshaw – Council approved to purchase hybrid vehicles. The Township implemented the mandatory clear garbage bag program. The Township has partnered in

delivering rain ready workshops with GreenUP and is offering a \$50 subsidy towards the purchase of a rain barrel.

- Michael Papadacos – the City received some funds from the National Disaster Mitigation program to help with 2 projects: flood mitigation in East City and an Integrated Flood Model for the City of Peterborough. A new fire station is being built to net zero standards. The Official Plan Draft was presented to the General Committee last night.
- Meredith Carter – Otonabee Conservation is working on their strategic plan update; a survey is located on their website and available until October 15th. They are also finalizing their climate change strategy, which will be shared once completed. They have led and participated in numerous tree planting activities so far this fall.

Motion to adjourn

Moved by: Stephen Hill