

Sustainable Peterborough 2019 Unreconciled Financial Statement

Revenue					
Description	Budget as approved Feb. 5	Actual Committed	Revenue to Dec. 31	%	Comments
SP City Contribution	\$40,000	\$55,216.05	\$55,216.05	100%	\$40,000 City SP contribution (plus \$15,216 to fund CCAP Intern contract extension)
SP County Contribution	\$40,000	\$40,000	\$40,000	100%	\$40,000 County SP contribution (quarterly submission)
Contribution from Reserve	\$6,299	\$29,181.88	\$28,192.24		exact amount to be confirmed at year end
Total	\$86,299	\$124,397.93	\$123,408.29	99%	
Expenses					
Description	Budget as approved Feb. 5	Actual Committed	Expenses to Dec. 31	% spent	Comments
SP Coordinator salary and benefits	\$37,194.00	\$48,579.00	\$49,254.46	101%	SP Coordinator Salary & Benefits (Employer portion of CPP/EI/OMERS contributions ~10% of gross salary), reflects an increase from 3 to 4 days/wk as of Q2
Partnership Developer	\$11,430.00	\$1,383.88	\$1,383.88	100%	Katie Allen salary and goodbye gift
Climate change expenses	\$0.00	\$27,410.00	\$28,743.55	105%	Climate Change Intern salary, benefits, and cell phone, advertising costs, etc.
PKED service agreement	\$14,000.00	\$14,000.00	\$14,000.00	100%	Includes rent, office supplies, meeting spaces, accountant/ bookkeeper/HR
Website	\$1,000.00	\$1,000.00	\$315.45	32%	Hosting, maintenance
Committee Expenses	\$150.00	\$500.00	\$546.68	109%	
Tradeshows	\$200.00	\$200.00	\$101.32	51%	
Travel	\$800.00	\$800.00	\$194.95	24%	Mileage
Office Expenses	\$200.00	\$200.00	\$0.00	0%	
Cell Phone	\$350.00	\$350.00	\$247.32	71%	SP Coordinator cell phone
SP Communications and Marketing	\$7,000.00	\$7,000.00	\$6,432.91	92%	Report Card design (expanded by 4 pages), print 1,500 copies; awards flyer design and PTW ad
Fleming Award	\$500.00	\$500.00	\$500.00	100%	\$500 annual contribution for 3 years to sponsor a Fleming student award for sustainability approved by Dec. 6, 2016 motion
Event and Awards	\$5,000.00	\$5,000.00	\$4,897.37	98%	Annual Event and Awards
Consultants	\$8,475.00	\$17,475.00	\$16,790.40	96%	Laridae Group balance - governance review project; Social Impact Advisors - Plan Update coaching
Total	\$86,299.00	\$124,397.88	\$123,408.29	99%	
Reserve					
Description	2019 Opening Amount		2019 Draw on/Add to Reserve	Anticipated Balance end of 2019	Details
SP Reserve	\$38,314.98		\$28,192.24	\$10,122.74	exact figures to be confirmed in early 2020 upon 2019 reconciliation