

Minutes

**Sustainable Peterborough Coordinating Committee
210 Wolfe St. Auditorium
October 21, 2019 from 2:00 p.m. until 4:00 p.m.**

Present: Sheridan Graham, Brianna Salmon, Sheldon Laidman, Anca Pascalau, Meredith Carter, Jeannette Thompson, Stephen Hill, Larry Stinson, Dawn Berry Merriam, Trish O'Connor, James Byrne

Regrets: Andrea Connell, John Tourangeau, Amber Atkinson, Linda Slavin, Brigid Ayotte, John Desbiens

Guests: Julie Wright, Julie Cosgrove, Robert Monico

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 2:05 p.m.

2. Approval of Agenda

Moved by: Trish O'Connor

Seconded by: Dawn Berry Merriam

THAT the Agenda for the October 21st meeting be approved.

MOTION CARRIED

3. Declaration of Pecuniary Interest

None declared.

4. Approval of previous Minutes (May 13, 2019)

Moved by: Stephen Hill

Seconded by: Meredith Carter

THAT the minutes of the May 13th meeting be approved.

MOTION CARRIED

5. Roundtable Introductions

Roundtable introductions were held. Sheldon Laidman, the new City of Peterborough Commissioner of Community Services, advised that the Sustainability portfolio is undergoing a restructuring at the City of Peterborough. To create better internal alignments with sustainability, the City is embedding the sustainability program by shifting the responsibility from the Community Serviced Department to the Infrastructure and Planning Services Department.

6. Presentation

- [Localizing SDG \(Sustainable Development Goal\) Indicators for Canadian Communities: Voluntary Local Reviews Pilot](#) – Trish O'Connor and Julie Wright

Coordinating Committee members noted Peterborough is different than other piloted cities, that there may be logistical issues with City vs. County, data availability and collection. SP CC members expressed a need for more details on this project in order to make an informed decision (process, timelines, commitments, funding, supports for pilot communities etc). Julie advised that the majority of the details are still being worked out, and that the group is holding a workshop in November to discuss these details and finalize process and plans. With SP starting the Plan refresh next year, there's a potential of building SDGs into the plan, a Local Voluntary Review might be beneficial and could inform the Plan refresh, we could potentially use the VLR framework to guide the Plan refresh. We will hold off on any decisions until we know more details about the VLR project.

7. Administration

- [Staff Report](#) – Anca Pascalau
- [Staff Report](#) – James Byrne
- [CCAP Completed Report Example, 2011-2018](#) – James Byrne

Stephen Hill noted that all raw data collected as part of CCAP should be made publically available. Some logistical concerns were expressed, as well as potential privacy/confidentiality issues and clauses. Sheridan recommended that a separate meeting take place to specifically discuss this request and examine confidentiality issues, and agreements signed with various organizations such as ICLEI, MTO, etc.

- SP Governance and Plan Review/Refresh Updates – Sheridan Graham

Sheridan presented the [Chair Report](#) and [SP PKED Service Level Agreement](#). Sheridan recommended that a Sustainable Peterborough Plan Update Sub-Committee be established consisting of the Chair, Vice Chair, SP Coordinator and 5 Sustainable Peterborough Coordinating Committee members to complete the SP Plan Update. She requested that SP CC members interested in joining this subcommittee send an expression of interest email to Sheridan and Meredith.

Moved by: Larry Stinson

Seconded by: Brianna Salmon

THAT the Sustainable Peterborough Coordinating Committee recommends to Peterborough & The Kawartha Economic Development (PKED) that Sustainable Peterborough remain under the umbrella of PKED as per the Sustainable Peterborough Service Level Agreement and that SP move forward with the Plan Update and establish a Plan Update Subcommittee.

MOTION CARRIED

- Green Economy Hub Update – Sheridan Graham

Sustainable Peterborough, in partnership with GreenUP and Peterborough Utilities, has received funding to support milestones 1 through 3 of the Green Economy Hub framework and to date we have completed milestones 1 through 3. While the Green Economy Hub aligns well

with SP and PKED sustainability efforts, it is felt that it may also duplicate efforts and programs already in place in the Greater Peterborough Area. Moreover, all of the local project partner organizations lack the staff capacity to move forward at this time. As such, we will not proceed with the project beyond Milestone 3 at this time.

- [2019 Revised Budget and financial statement to date](#) – Anca Pascalau

Moved by: Jeannette Thompson

Seconded by: Dawn Berry Merriam

THAT the 2019 revised budget be approved

MOTION CARRIED

- [2020 Draft Budget](#) – Anca Pascalau and Sheridan Graham

The budget as presented is a rough draft, as numerous 2020 details and projects are still being decided upon. A finalized 2020 budget will likely be presented for approval at the first meeting in 2020. The Committee expressed an interest in continuing to fund the annual \$500 Fleming Sustainability student grant, but would prefer an annual renewal of commitment rather than a 3 year commitment.

- United Nations University Regional Centre of Excellence on Sustainability Education update – Brianna Salmon

In early 2017 Peterborough-Kawartha-Haliburton was designated as a Regional Centre of Expertise (RCE) on Education for Sustainable Development by the United Nations University. The RCE Network Secretariat is hosted at GreenUP. The application identified six long-term objectives that will guide the work of the local RCE network moving forward. As a follow up from the community forum on Sustainable Development Goals, they applied for a grant that would support capacity around 5 selected SDGs, to make a compelling case on how we're meeting the SDGs and increase community literacy around SDGs, and follow up on some priority actions identified during the forum. Much work has already taken place in the community towards the priority actions. Presently, they are in the process of determining what projects are already happening that support the 5 SDGs.

Moved by: Stephen Hill

Seconded by: Jeannette Thompson

THAT the administrative updates be received.

MOTION CARRIED

7. Working Groups update

- [Future of Food and Farming – Dawn Berry Merriam](#)

The group provided a letter of comment on the City of Peterborough Official Plan. They are also in the process of planning the 5th Summit for spring 2020.

Moved by: Trish O'Connor

Seconded by: Dawn Berry Merriam

THAT the Working Groups Updates be received

MOTION CARRIED

8. Roundtable Update

- Trish O'Connor – Fleming College teamed up with Trent University and World Wildlife Fund to host the third annual Great Canadian Shoreline Cleanup in Del Crary Park on Saturday, Nov. 2. The Fleming Sustainability Office just filed the 3rd STARS report.
- Brianna Salmon – The SUN project will be extending into the County, in Warsaw, more details to follow. Working on the White Monday initiative, White Monday is a movement to shift away from a linear consumer economy and towards a circular economy, give some thought to how we vote with our purchases this holiday season.
- Jeannette Thompson – Working on the Official Plan, Climate Change Coordinator is reviewing the OP with a Climate Change lens.
- Sheldon Laidman – City Council declared a climate emergency. Staff is presently working towards a plan on how to implement the expectations of the climate emergency declaration.
- Stephen Hill – The Walrus published an article on Chris Magwood and his Builders for Climate Action initiative (GreenUP helped launch this initiative). Trent School of the Environment is working towards a Student Experiential Learning Opportunities program, a mix of co-op placements and paid internships for more senior, experienced students, more details to follow.
- Dawn Berry Merriam – the Age Friendly Coordinating Committee is doing an affordable housing inventory and a directory of programs that support isolated seniors.
- Meredith Carter – A ribbon cutting ceremony is taking place at the Millbrook Dam on Nov. 1st at 10 am. The collaboration of SP and ORCA hosting a booth at local farmers' markets has been a successful community engagement partnership for 4 years. It started again this year in May, with the last market taking place on Oct. 27 in Millbrook – the collaboration was once again a success, we were well received.
- Sheridan Graham – The County is applying for a Career Launcher Internship for a Climate Change Intern who will be working on County Corporate Climate Change initiatives.

Motion to adjourn

Moved by: Jeannette Thompson