

To: Members of the Sustainable Peterborough Coordinating Committee (SPCC)

From: Sheridan Graham, Board Chair

Meeting Date: October 21, 2019

Subject: Sustainable Peterborough – Governance Review Update

Purpose

To provide and update to the Sustainable Peterborough Coordinating Committee on the governance review and recommendations.

Recommendation

That the Sustainable Peterborough (SP) Coordinating Committee recommends to the Peterborough & The Kawarthas' Economic Development (PKED) that Sustainable Peterborough remain under the umbrella of PKED as per the Sustainable Peterborough Service Level Agreement, during the SP Plan refresh process; and

That a Sustainable Peterborough Plan Committee be established consisting of the Chair, Vice Chair and five (5) Sustainable Peterborough Coordinating Committee members to complete the SP Plan Update.

Budget and Financial Implications

No impact on overall Sustainable Peterborough budget in 2020. It is anticipated there may be some costs for the plan update. These costs will be identified by the Sub-Committee and will be forwarded to SPCC for approval.

Details

The attached Sustainable Peterborough Service Level Agreement report to PKED details the history and plan forward for SP under the PKED umbrella at this time. This is not to say that a transition of SP may not happen in the future, however due to the changing municipal landscape a change at this time is not recommended.

Furthermore, it has clearly been identified that SP needs to complete a SP Plan Update. I am recommending that a Sub-Committee of SPCC be established with a mandate to complete the SP Plan Update, with a focussed plan with clear and measurable goals.

The Sub-Committee structure is envisioned as follows:

- SP Chair
- SP Vice Chair
- SP Coordinator (sub-committee coordination and support)

- 5 SPCC members*

The focus of the sub-committee and the Plan Update will be to identify who is doing what already under their corporate mandates and how SP can align not duplicate efforts.

The Sub-Committee's first task will be to define their Terms of Reference (scope, mandate etc.), which will be brought back to the SPCC for approval.

It is suggested that members of the SPCC who are interested in participating on the SP Plan Update Sub-committee should submit an Expression of Interest by email to the Sustainable Peterborough Executive Committee (Chair, Vice Chair and PKED CEO) that outlines their commitment to the Sub-Committee, their organizations' alignment with SP and any other vision for the Sub-Committee. A recommendation will be brought back to the SPCC by the Chair on behalf of the SP Executive Committee with respect to appointments to the Sub-Committee.

Attach. Sustainable Peterborough – Service Level Agreement Proposal 2020