

Minutes

**Sustainable Peterborough Coordinating Committee
210 Wolfe St. Auditorium
February 5, 2019 from 3:20 p.m. until 4:00 p.m.**

Present: Brianna Salmon, Melanie Kawalec, Anca Pascalau, Meredith Carter, Amber Atkinson, Allan Seabrooke, Stephen Hill, Larry Stinson, Dawn Berry Merriam, Linda Slavin, Trish O'Connor, John Desbiens, Brigid Ayotte

Regrets: Jeannette Thompson, Andrea Connell, Ryan Ellis, Sheridan Graham, Katie Allen

1. Call to order/Opening Remarks

Meeting was called to order by the Vice-Chair at 3:20 p.m., following a governance review session facilitated by Laridae Group, which took place 2:00-3:20 p.m.

2. Approval of Agenda

Moved by: Allan Seabrooke

Seconded by: Brianna Salmon

THAT the Agenda for the February 5th meeting be approved.

MOTION CARRIED

3. Declaration of Pecuniary Interest

None declared.

4. Approval of previous Minutes (December 4th, 2018)

Melanie Kawalec requested that the times of the facilitated discussion that preceded the December 4th SP CC meeting be referenced at the top of the minutes.

Moved by: Brianna Salmon

Seconded by: John Desbiens

THAT the updated minutes of the December 4th meeting be approved.

MOTION CARRIED

5. Administration

[2018 unreconciled Financial Statement](#) – Anca Pascalau

Melanie requested it to be noted that, since we are under-spent and hence able to fund the governance review costs from our 2018 operating budget as noted in the financial statement as presented, the previous direction made at the December 4th meeting to fund the governance review through reserve be amended to reflect this change.

Moved by: Trish O'Connor

Seconded by: Linda Slavin

THAT the expenses associated with the governance review be made from the 2018 operating budget rather than the SP reserve.

MOTION CARRIED

The 2018 year has not yet been officially reconciled, however most expenses have been posted. Approval of unspent funds re-allocation to the SP reserve fund/unspent funds account.

THAT the Sustainable Peterborough Coordinating Committee approve the re-allocation of 2018 unspent funds, in the approximate amount of \$3,000, to the Sustainable Peterborough reserve fund/unspent funds account.

Moved by: Amber Atkinson

Seconded by: Larry Stinson

MOTION CARRIED

2019 Draft Budget – Anca Pascalau

Melanie expressed concern over the Climate Change Action Plan not being figured in the draft operating budget. Anca explained that the draft budget was co-drafted with and approved by Sheridan; that CCAP was historically not funded through the SP core funding, and since we were unsuccessful in accessing grant funding for CCAP, there are no funds available in the operating budget to dedicate to CCAP. Allan noted that the draft budget can be amended and approved throughout the year, if we are successful in sourcing additional funding. Allan further suggested we amend the “Comments” section of the “Contractual Services” budget line to read “Partnership Development and climate change expenses”. Brianna suggested the “Special Projects” budget line be renamed “Governance Review”.

THAT the 2019 draft budget, with the above amendments, be approved.

Moved by: Stephen Hill

Seconded by: Allan Seabrooke

MOTION CARRIED

Staff Report – Anca Pascalau, SP Coordinator

Staff Report – Katie Allen, Partnership Development

Meredith advised the SP CC of Katie Allen’s resignation, effective February 8, 2019.

Election of SP Coordinating Committee Chair and Vice-Chair

Proposal that the Chair and Vice-Chair terms to be extended for one additional year or until the governance review process is complete.

THAT the present term for the position of Sustainable Peterborough Chair and Vice-Chair be extended for one additional year or until the governance review process is complete.

Moved by: Allan Seabrooke

Seconded by: Trish O’Connor

MOTION CARRIED

Climate Change Action Plan – Melanie Kawalec

The City of Peterborough was a successful recipient of a grant from FCM Transition 2050, funding 2 out of 3 projects over 2 years. Creation of a local improvement charge for improving homes is underway. Under the FCM CEDI project: Hiawatha First Nation acclaimed the existing Chief. They were awarded \$5.4 million for water infrastructure improvement. New cultural and administration buildings on the way. New feasibility study will be completed in Curve Lake First Nation in March, identifying new assets, existing assets, tourism opportunities. A few new businesses will be opening in Curve Lake over the next few months. The Township of Selwyn, in partnership with Curve Lake First Nation, City of Peterborough Social Services (Age Friendly Plan) and Community Care, received funding from the provincial government to establish a pilot rural transportation system. A CEDI Advisory Committee and

4 Working Groups will be formed. 2nd workshop under the FCM Climate Adaptation Changemaker project took place in January. Three Green Economy Hub workshops were held with about 40 participants each.

THAT the administrative updates be received.

Moved by: Brianna Salmon

Seconded by: Brigid Ayotte

MOTION CARRIED

6. Working Groups update

Future of Food and Farming – Dawn Berry Merriam

The group is working with 3 Trent students looking at the AMO best practices report and doing gap analysis. The group applied for funding to build a new website to promote local food.

THAT the Working Groups Updates be received

Moved by: Amber Atkinson

Seconded by: Linda Slavin

MOTION CARRIED

7. Upcoming Events

Trish O'Connor would like to add the following to the events list:

- Sustainable Development Goal Community Forum is taking place March 1, 8:30am-4pm at The Mount, Anca circulated the invitation.
- Health and Climate Change event taking place end of March at Peterborough Public Health, details to be circulated as they become available.

8. Roundtable Update

- Trish O'Connor – Fleming is the only college in Canada to offer the home flood protection program
- Linda Slavin – 4RG hosting socially responsible investing event featuring Tim Nash Thursday, Feb. 7. In January City Council passed a motion to allow private donations from community members to the City in support of the Climate Change Action Plan.

Motion to adjourn

Moved by: Stephen Hill