

Sustainable Peterborough 2018 Financial Statement to November 27

Revenue				
Description	2018 Budget	2018 Revenue	%	Comments
SP City Contribution	\$40,000	\$40,000	100%	\$40,000 City SP contribution
SP County Contribution	\$40,000	\$30,000	75%	\$40,000 County SP contribution (quarterly submission)
CCAP Contribution	\$37,500	\$37,500	100%	4 Townships + 2 First Nations (6 @ \$2,500 each) with City at \$22,500
Colleges and Institutes Canada	\$15,000	\$7,500	50%	Grant from CIC Canada for CCAP Coordinator contract (50% remitted in July, 50% in Dec.)
Total	\$132,500	\$115,000	87%	
Expenses				
Description	2018 Budget	2018 Expenses to Nov. 27	% spent	Comments
Staff salary and benefits	\$77,414	\$69,147	89%	SP and CCAP Coordinators Salary and Benefits
Contractual services	\$15,581	\$14,070	90%	Partnership Developer: 2% increase for 2018; \$4375 contracted for Indicators Report
PKED service agreement	\$14,000	\$10,500	75%	Includes rent, office supplies, meeting spaces, accountant/ bookkeeper/HR
Website	\$1,000	\$490	49%	Hosting, maintenance
Committee Expenses	\$150	\$232	155%	Catering for lunch meeting
Tradeshows	\$200	\$86	43%	
Travel	\$800	\$63	8%	Mileage
Office Expenses	\$200	\$16	8%	
Cell Phone	\$350	\$206	59%	
SP Communications and Marketing	\$10,130	\$4,989	49%	2018 - Report Card design, print 2,000 copies; design Indicators report; awards flyer design/print
CCAP Projects & Expenses	\$4,050	\$2,116	52%	CCAP Projects, workshops, communications and promotions (\$ remaining from City/County/Twp/First Nation contribution after Salary & Benefits)
Fleming Award	\$500	\$450	90%	\$500 annual contribution for 3 years to sponsor a Fleming student award for sustainability approved by Dec. 6, 2016 motion
Event and Awards	\$5,000	\$4,414	88%	Annual Event and Awards
Special Projects	\$3,125	\$0	0%	Misc revenue left after deducting expenses from \$15,000 CIC grant
Governance Review	\$0	\$8,475		Consultant fee
Total	\$132,500	\$115,254	87%	
Reserve				
Description	2018 Opening Amount	2018 Draw on/Add to Reserve	Anticipated Balance end of 2018	Details
SP Reserve	\$35,133.50	tbd	tbd	