



## Healthy Kids Community Challenge Leadership Committee

### MINUTES

**January 10, 2018**

**2:00 – 3:30 pm**

**Dr. J.K. Edwards Board Room, Peterborough Public Health**

**Present:** Hallie Atter (Chair), Joëlle Favreau, Claire Townshend, Charlotte Vanspronsen, Gerry Barker (via teleconference), Sandra Robinson, Peter Mangold, Linda Mitchelson, Lise Leahy  
**Regrets:** Diane Mather

#### 1.0 Welcome

1.1 Thank you to Linda Mitchelson as co-chair.

- Linda is retiring in February and stepping down as co-chair. Sandra Robinson will take over.

**2.0 Approval of Agenda** – The agenda was approved as written.

**3.0 Approval of Minutes from November 13, 2017** – Approved as circulated.

#### 4.0 Business Arising

##### 4.1 Ministry Updates & Reports

###### 4.1.1 Theme 3 – Update

- No update, year ended December 31<sup>st</sup>. A few things will be continuing in the New Year. Funds will continue forward until March 31<sup>st</sup>. Claire will review the budget and send request to ministry for approval.

###### 4.1.2 Theme 4 – Update

- T4 posters, handouts shared with committee members
- Project Manager Tool Kit has been received. Claire has more copies if you would like more. Electronic copies are on dropbox.

##### 4.2 Budget

###### 4.2.1 2017-2018 – Theme 3

- The T3, Q3 budget report is due January 31<sup>st</sup>. Any leftover budget needs to stay with T3 activities and be spent by March 31<sup>st</sup>.

###### 4.2.2 2018 – Theme 4

- There has been no official budget approval yet.

##### 4.3 Theme 3: Choose to Boost Veggies and Fruit

###### 4.3.1 Action Plan/Project Updates

- Everything is going status quo to finish up by March 31<sup>st</sup>.

###### 4.3.2 Rooting for Healthy Kids Dinner – Dec 7<sup>th</sup> 2017

- There were 50+ people in attendance.
- Presentations included Ecology Park, child care sector gardening project, POP Clinic picky eating sessions, YTC in schools, Soccer Club Peterborough, Michelle Ferreri (blog on family gardening project)
- There will be a feature in the February issue of SNAPd.

#### **4.4 Theme 4: Power Off and Play!**

##### **4.4.1 Action Plan/Project Updates**

- In the process of writing summary for activities to recap initiatives
- We have funding set aside to hire a communication firm to help with broad education strategy and a Health Promoter.
- Total of 13 projects for T4.
- Will create sub working groups: Communications and Partnership Engagement. Groups will meet in alternating months to our set Leadership Committee meetings. Claire will put a call out to members to join either group.

#### **4.5 HKCC Partnership Engagement Session (Feb 2018?)**

- The main focus is the sustainability of Healthy Kids and what it would look like.
- A more realistic date would be end of March or beginning of April.
- Create working groups from the Committee with a possible connection with SCOPE.

#### **4.6 [Peterborough Food Charter Endorsement](#) Follow-up – Committee confirmed**

endorsement and HKCC has been added to their website in support.

##### **4.6.1 Leadership Committee work plan -Working groups (terms of reference)**

- **Community engagement** – communications, social media and events – Hired a communication consultant, received draft report, waiting on website analytics.
- **Business engagement/sponsorship – no update**

#### **4.7 Committee Reports**

**4.7.1 PVNC Well-Being Advisory Group** – Claire will attend Feb 22<sup>nd</sup> meeting

##### **4.7.2 Peterborough Family Literacy Committee**

- Claire attended the January 27<sup>th</sup> meeting
- It was agreed to have healthy snacks along with milk and water.
- HKCC booth – created bookmarks for T4 and will also take some T3 resources.

#### **4.8 Dropbox Updates**

- Sandra needs access to Drop Box.
- Budget update has been added.

#### **5.0 New Business**

##### **5.1 Review Proposed Theme 4 Action Plan/Budget**

- Wait for approval and send out.

#### **6.0 Partner Updates**

##### **Linda**

- The Community Well Being Plan has been circulated through the network.

##### **Charlotte**

- Snofest – February 4<sup>th</sup>
- PolarFest at Selwyn (polar plunge) – February
- Half-Marathon Day – February 25<sup>th</sup>
- Healthy Kids Day – end of April, possible to have swag bags afterwards

##### **Peter**

- There is a new Director of Education, Dr. Jennifer Leclerc, which means portfolios will be changing.

##### **Lise**

- Fit – PA in high schools

**Gerry**

- Millbrook Family Centre – applied for funding through the City of Peterborough which was accepted and the program has expanded to 5 days per week (includes one day on the weekend).
- Tender will be going out January 23<sup>rd</sup> for the construction of the new Community Centre with construction starting in April.
- Millbrook Trails – Grand Opening in May/early June.

**Joëlle**

- [Nutrition Resource Centre website](#) – T2 water resource listed which was spearheaded by Nourish and Curve Lake.

**7.0 Next Meeting(s)** – The committee will meet every other month with working groups meeting on alternating months.

- March 21, 2018 9:30 a.m.–11:00 a.m. @ Anstruther Lake Room – PPH (**Chair: Sandra**)
- May 16, 2018 9:30 a.m. – 11:00 a.m. @ Chemong Lake Room – PPH (**Chair: Hallie**)
- June 27, 2018 9:30 a.m. – 11:00 a.m. @ Chemong Lake Room – PPH (**Chair: Sandra**)
- September 12, 2018 9:30 a.m. – 11:00 a.m. @ Chemong Lake Room – (**Chair: Hallie**)

**8.0 Adjourn** The meeting adjourned at 3:05 p.m.