

**Minutes**

**Sustainable Peterborough Coordinating Committee  
Doris Room, Peterborough City Hall  
October 31, 2017 from 2:00 p.m. until 4:00 p.m.**

**Present:** Brianna Salmon, Melanie Kawalec, Anca Pascalau, Dawn Berry-Merriam, Sheridan Graham, Stephen Hill, Linda Slavin, Meredith Carter, Andrea Connell, Jeannette Thompson, Trish O'Connor, John Desbiens

**Regrets:** Ken Doherty, Larry Stinson, Katie Allen, Brigid Ayotte, Amber Atkinson

**Guests:** Karen Jopling, Josh Blank, Melissa Johnston, Peter Hughes, Andrew Flaman, Astrid Manske, Sam Mclean

**1. Call to order/Opening Remarks**

Meeting was called to order by the Chair at 2:04 p.m.

**2. Introductions**

Introductions were held

**3. Approval of Agenda**

Moved by: Brianna Salmon

Seconded by: Melanie Kawalec

**THAT the Agenda for the October 31st meeting be approved.**

MOTION CARRIED

**4. Declaration of Pecuniary Interest**

None declared.

**5. Approval of previous Minutes (September 28, 2017)**

Moved by: Meredith Carter

Seconded by: Trish O'Connor

**THAT the minutes of the September 28 meeting be approved.**

MOTION CARRIED

**6. Presentations**

[Peterborough Regional Farmers' Network – Melissa Johnston, Josh Blank, Peter Hughes](#)

## 7. Administration

### [Climate Change Action Plan Letter](#) – Sheridan Graham

The Sustainable Peterborough Coordinating Committee endorses moving forward with the letter request.

Moved by: Linda Slavin

Seconded by: Trish O'Connor

**THAT the SP CC supports the issuance of the CCAP letter**

MOTION CARRIED

### [2017 Report Card – Sheridan Graham and Anca Pascalau](#)

Following a discussion on the merits of producing the 2017 Report Card as well as the new Indicators report given our limited budget, the SP CC recommends that the Report Card continue to be produced, as it is a useful partnership development tool, expected by the community and local municipal councils. Due to budgetary constraints, the Report Card will not be distributed through Peterborough This Week in 2018, as the most significant expense was in printing the additional 45,522 copies for distribution. We will print 1500 or 2000 copies, to be distributed through the community to SP partners, municipal councils, at events, and widely circulated online via website and social media channels.

### [Staff Report – Anca Pascalau](#)

### [2017 Financial Statement to date and 2018 draft budget – Anca Pascalau](#)

### [Staff Report– Katie Allen](#)

### [Performance Indicators and Metrics Project](#) – Melanie Kawalec

### [2018 SP CC Draft Terms of Reference](#) – Melanie Kawalec

The committee recommends extending the committee's term to 3 years

**THAT the administrative updates be received.**

Moved by: Brianna Salmon

Seconded by: Jeannette Thompson

MOTION CARRIED

## 8. Working Groups update

### [Food and Farming – Dawn Berry-Merriam](#)

The group's last meeting commenced planning the next summit, which will likely focus on presentations and a review of the reports released, and relating them to the official plan.

### [Climate Change – Stephen Hill](#)

An ad-hoc subcommittee was formed to submit a series of proposals under the Innovation Fund to deliver low carbon and green training to Fleming students. This could potentially build capacity in energy auditing that was lost over 10 years ago. Fleming College must be the applicant and receive the funding.

### [Climate Change Action Plan – Melanie Kawalec](#)

The City is working on the GHG Challenge Fund, application due November 14. The City is applying to start an organics collection program.

Healthy Kids Community Challenge – Larry Stinson (provided electronically prior to the meeting)  
Planning has begun for the fourth theme, Power Off and Play.

Energy – Melanie Kawalec

Kaitlyn is setting up a workshop for municipal staff and partners on how to implement climate change initiatives in your municipality. The workshop will take place at the Bridgenorth Library on November 28th.

Sustainable Peterborough Business Initiative – Anca Pascalau

The group, in partnership with the Construction Association, is hosting a breakfast meeting on November 14<sup>th</sup>, 7:30-9am, at the Best Western. It will be an interactive session on high performance building trends, LEED certification process, waste diversion, incentive programs, and local examples of high performance building, as well as a high level introduction to the SPBI group.

Maryam Monsef’s Social, Cultural, Arts Development Committee – Larry Stinson (provided electronically prior to the meeting)

There is a joint meeting of our Advisory Group and the Jobs and Economic Development group planned for November 24th. The focus of the meeting is: to serve as the pre-budget consultation for Peterborough—Kawartha. This process is vital to communicating our community’s needs to the government so that Maryam can effectively champion the investments we need to see in the riding. In addition, this meeting will act as the initial planning session for both the 2018 Jobs Summit and the Quality of Life Summit. Details regarding the time and location of the meeting, as well as the agenda will be circulated to council members in November.

**THAT the Working Groups Updates be received**

Moved by: John Desbiens

Seconded by: Melanie Kawalec

MOTION CARRIED

**11. Roundtable Update**

- Andrea Connell – Transition Town Peterborough is focusing on working through their Strategic Plan.
- Linda Slavin – 4RG are planning a ‘dear tomorrow’ initiative, writing to ‘future me’ about climate change.
- Melanie Kawalec – meeting with FCM; received funding through PKED, Selwyn, Curve Lake and Hiawatha to strengthen relationships with first nations and municipalities
- Stephen Hill – Friday at 2 pm Bob Page event at the Trent School of Environmental Science. An anonymous donor donated \$6.5 million to the Trent School of Environment to support students. Trent hired a new faculty member, Karen Thompson, soil microbiologist.
- Dawn Berry-Merriam – The Affordable Housing Action Committee will shortly be releasing their 2017 housing report, it will be available on the City’s website. Durham Farm Connection recognized 137 farmer families who have been continuously farming for 150+ years, Dawn’s family was among those recognized, farming since 1839.
- Meredith Carter – finished tree planting 16,500 trees, fully funded from Tree Canada. Working on a habitat project at the Airport. Working on updates to floodplain mapping. New water source protection signs installed. Envirothon planning started, Fleming will host, Climate Change will be the theme, and will take place April 24-May 4.
- Brianna Salmon – Ecology Park is shutting down for the season. The Sustainable Urban Neighbourhoods Project launched.
- Karen Jopling – the new barn construction at Lang is coming along very well

- John Desbiens – the Innovation Cluster is looking to hire 2 clean tech specialists. John became the Kawartha Land Trust Board Chair
- Jeannette Thompson – the township is working on their growth plan and their strategic plan, trying to incorporate green principles as a value. Her daughter is taking part in a 100 mile diet for school.
- Trish O'Connor – is presenting at the research summit next week to promote local food at colleges. In the process of developing website to promote local food to students, information on where to source it, etc. Shoreline cleanup was successful. Ramping up to conduct consultations on new sustainability plan, it's been 5 years since the last, will consult with the SP CC.

**Motion to adjourn**

Moved by: Melanie Kawalec