

**Minutes**  
**Sustainable Peterborough Coordinating Committee**  
**210 Wolfe St. Auditorium**  
**September 28, 2017 from 10:00 a.m. until 11:30 a.m.**

**Present:** Meredith Carter, Dawn Berry-Merriam, Linda Slavin, Katie Allen, Brianna Salmon, Ken Doherty, Andrea Connell, Melanie Kawalec, Amber Atkinson, Stephen Hill

**Regrets:** Anca Pascalau, Sheridan Graham, Brigid Ayotte, Larry Stinson, John Desbiens.

**Guests:** Victoria Hamilton, Kaitlyn Ittermann, Teresa Nahwegahbow

**1. Call to Order/Opening Remarks**

Meeting was called to order by Meredith Carter at 10:06

**2. Introductions**

No introductions needed

**3. Approval of Agenda**

Moved by: Linda Slavin

Seconded by: Melanie Kawalec

**4. Declaration of Pecuniary Interest**

None declared

**5. Approval of Previous Minutes (June 1, 2017)**

Moved by: Ken Doherty

Seconded by: Amber Atkinson

**That the minutes of the June 1<sup>st</sup> meeting be approved.**

**6. Presentation regarding CCAP Dashboard tool**

**To have privacy concern scrubbed from data and make the tool accessible to public, as well to have the assumptions of data outlined.**

Moved by: Stephen Hill

Seconded by: Dawn Berry-Merriam  
MOTION CARRIED

**8. Motion to Receive Presentation**

Moved by: Brianna Salmon

Seconded by: Linda Slavin  
MOTION CARRIED

**9. Administration**

**Report Card Presentations:**

Presentations have been completed for the 2016 report card. They were well received

**Staff Report- Anca Pascalau**

**Staff Report: Katie Allen**

**Performance indicators- Melanie Kawalec**

Sub-committee is working on a tool to capture indicators and metrics, using the Living City Report card as a model. Performance indicator report to showcase progress from 2012- 2017, looking for support to deviate from the current report card format to future highlight performance reductions for 2017. The progress report will replace the 2017 report card.

Motion to Receive written and verbal reports:

Moved by: Ken Doherty

Seconded by: Trish O'Connor

**10. Correspondence**

**PCFA letter**

Chair is directed to respond and explore with City and County staff, recognizing the role of City County Joint Waste Management Committee.

Moved by: Ken Doherty

Seconded by: Amber Atkinson

MOTION CARRIED

**Township of Otonabee-South Monaghan letter**

Motion that Dawn Berry-Merriam take letter to Food and Farming working group for their consideration. Anca Pascalau to provide a letter of support.

Moved by: Ken Doherty

Seconded by: Melanie Kawalec

MOTION CARRIED

**11. Working Groups Update**

**Food and Farming- Dawn Berry-Merriam**

Focus is on official plan processes. Food and Farming helped to develop the latest Transition Town Greenzine.

**Community CCAP- Stephen Hill**

No meeting.

**Local Government CCAP-Melanie Kawalec**

Many local government funding opportunities to be explored, particularly around climate change adaptation, and capitol projects.

**Stephen Hill motion to craft a letter to the MOECC to express concerns regarding, capacity to co-ordinate new core municipal funding. Letter to be provided to SPCC for consideration.**

Moved by: Stephen Hill

Seconded by: Linda Slavin

MOTION CARRIED

**Energy**

No meeting.

**Healthy Kids Community Challenge- Meredith Carter**

Theme three underway until January 2017: Power off and Play.

**Sustainable Peterborough Business Initiative-Melanie Kawalec**

No meeting.

Water- Meredith Carter

Next meeting to be held in late November.

Maryam Monsef's Social, Cultural & Arts Development Committee – Linda Slavin

No meeting.

**THAT the Working Groups Updates be received**

Moved by: Meredith Carter

Seconded by: Melanie Kawalec

**12. Round Table**

Stephen Hill- Chris Turner event

Trish O'Connor- Fleming to host a Great Canadian Shoreline Clean-up Oct. 19<sup>th</sup>

Brianna Salmon-neighbourhood based storm water management project underway. The Lieutenant Governor of Ontario met with RCE leaders. Applied as Provincial partner with FCM for Climate Change Fund for low impact development rural project.

Amber Atkinson- LED street light project finished. There was a 95% reduction in natural gas due to upgrades.

Melanie Kawalec- CCAP coordinator working with Curve Lake First Nation new co-ordinator Kyle Chivers. Curve Lake to be completed by early next year.

Andrea Connell- Purple Onion was highly successful: 20 local farmers, 23 health and wellness practitioners, 66 vendors in total.

**Motion to accept round table**

Moved by: Melanie Kawalec

Seconded by: Trish O'Connor

MOTION CARRIED

**Motion to adjourn**

Moved by: Linda Slavin