

MINUTES

Community CCWG Meeting #1
February 16, 2017 from 3:00 – 4:30 p.m.
County of Peterborough Boardroom

Present: Stephen Hill, Sheridan Graham, Brianna Salmon, Cathy Mitchell, Atul Jain, Kaitlyn Ittermann, Melanie Kawalec and Margo Perun

Regrets: Shawn Telford, Lynda Langford, Liana Urquhart, Jane Grey and Al Slavin

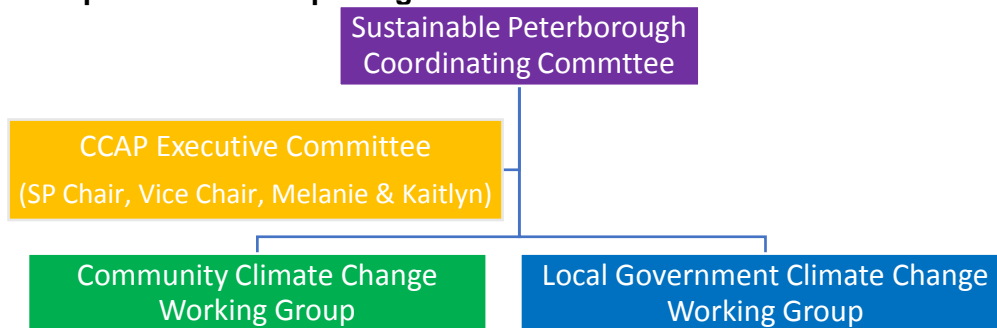
1. Introductions

- Introductions were held

2. Review Agenda

- Agenda was reviewed with everyone agreeing to the items

3. CCAP Implementation Reporting Structure



- Stephen and Melanie to co-chair the Community CCWG and report back to SP CC; Kaitlyn to prepare the minutes; Melanie and Kaitlyn will jointly prepare the agenda and meeting packages

4. Community CCWG Governance Structure

- **Action:** Melanie to draft Terms of Reference for next meeting; defines who this committee is and what we are working towards
- **Action:** Melanie will email current members, asking them to reconfirm their willingness to continue to sit on the Local Gov't CCWG another term
- CCAP Executive Committee will not be responsible for actions but resource, staff, admin
- Meeting minutes will continue to be posted on the Sustainable Peterborough website
- Committee to consider how to engage Task Forces in future opportunities and implementation

- Stephen mentioned that guests are always welcome; reflect and prioritize what we can do and what we would like to do that mirrors funding opportunities; different perspective with committee members for discussion; individual organizations can act; we should consider broadening membership
- Atul noted that a First Nations representative should sit on the committee; Melanie mentioned that they do sit on Local Gov't CCWG and that there is a bigger push for them to attend those meetings
- Cathy mentioned the water perspective; the sacred water circle could attend as a guest; consider a youth representative as she has someone in mind: we should start with one person as a guest
- Sheridan noted that communication is key for the Community CCWG
- Stephen asked if there was direction from the City and County for the end goal of the Community CCWG and what key activities that we would like to see accomplished on behalf of this committee
- Brianna asked how we would like to link projects on the ground to this plan in terms of partnership
- Cathy and Brianna suggested we consider a business sector representative to help report what businesses are doing

5. Project Update

- Brianna suggested dove-tailing programs like waste & water that GreenUP operates with future programs; she is interested in knowing how partners should situate their work within the CCAP
- Cathy mentioned that partners should act as connectors; providing support to community organizations helping to rejuvenate enthusiasm
- Sheridan suggested a future meeting focus on recording what community organizations are already doing and use this to prioritize actions; Stephen added that we be mindful of the provincial plan and funding opportunities; Brianna asked that we identify gaps or inactively and what others can help with
- Melanie mentioned an aggressive push for 2012-2016 data; Stephen suggested that we make the database as easy as possible to fill out
- **Action:** Cathy will send Kaitlyn the PDI utility data for 2012 to 2016
- Brianna discussed with the group about the new project that GreenUP is undergoing; in partnership with TRCA as the hired consultants; two neighbourhoods and funding started about one month ago for the project similar to the SNAP programs; the size of the neighbourhoods can vary; working with approximately 1 square km of less intensive intervention and ½ square km of intensive intervention; the funding is through OTF
- Stephen mentioned that some of his fourth year students are helping Brianna with the project
- Melanie mentioned this project will trump Project Neutral and Brianna followed up with that the two are distinctively different because Project Neutral is more information based and this project will be focused on implementation
- Stephen brought up that it should have a neighbourhood focus/strategy; that people who participated in the participatory budget might be interested in having a group and that the project could draw from a rural neighbourhood or the cottagers association
- Margo mentioned looking for places that could be considered resiliency hubs
- Cathy brought up the Faith Community Event happening February 25, 2017 and that the workshop would look at risk mitigation and climate mitigation with places of faith acting as hubs for resiliency; partnering with the Ontario Heritage Trust
- Brianna mentioned finding priorities for neighbourhoods that are also mirrored in the actions of the CCAP; the project will focus on the land and less on the home, which is where an LIC could come in to play with regards to retrofitting and energy efficiency

6. Next Meeting

- During the next meeting we will begin to prioritize the actions
- Atul offered meeting space at the Health Unit for future meetings
- **Action:** Kaitlyn will send out a Doodle Poll to schedule the next meeting in March