

**To:** Members of the Sustainable Peterborough Coordinating Committee (SPCC)

**From:** Anca Pascalau, Sustainable Peterborough Coordinator

**Meeting Date:** May 12, 2016

**Subject:** Staff Report

---

### **Purpose**

A report to advise the SPCC on the bimonthly activities of the Sustainable Peterborough Coordinator.

### **Recommendation**

That the report be received for information.

### **Budget and Financial Implications**

There are no budgetary or financial implications associated with the recommendation.

### **Details**

#### **2015 Report Card and Council Presentations**

The 2015 Report Card is completed and will be distributed via Peterborough This Week with the May 11<sup>th</sup> edition. We ran a teaser ad in the May 4<sup>th</sup> edition. Report Card presentation completed, in the process of creating a canned presentation with speaking notes for distribution and use by Coordinating Committee members, as needed. Report Card presentations have been scheduled and will take place as follows:

Township of North Kawartha – May 17

Township of Douro-Dummer - May 17

Township of Asphodel-Norwood – May 24

City of Peterborough – May 30

County of Peterborough – June 1

Township of Otonabee-South Monaghan – June 6

Municipality of Trent Lakes – June 7

Township of Selwyn – June 7

Township of Havelock-Belmont-Methuen – July 4

Township of Cavan Monaghan – July 4

Curve Lake First Nation – TBD

Hiawatha First Nation - TBD

**Sustainable Peterborough Business Initiative**

Completed minutes for upcoming meeting (May 16<sup>th</sup>). Commencing research and development of an online toolkit. Assisting with collection and distribution (via website, email, social media) of the sustainable stories that will be researched and written by Henry Bakker.

**Website**

In the process of updating Coordinating Committee section with photo and bios. Performing updates and maintenance on an ongoing basis. Currently working with the Healthy Kids Community Challenge Coordinator on their section of the website.

**SP Event**

In the process of creating event wrap-up notes, ideas, library of templates and documents, to aid with 2017 event planning.

**Sustainable Peterborough Coordinating Committee**

Ongoing administrative support including communications, meeting preparation, minute taking, website maintenance, budget management.

**Climate Change Action Plan**

As a member of the Steering Committee, attend meetings, Task Force sessions, provide assistance as required.

**Communications Subcommittee**

Was recently assigned with chairing this subcommittee. In the process of working with graphic designer to create rack cards and pop-up banners.

**Community Engagement**

In the process of compiling list of upcoming engagement opportunities and farmers' markets dates; in the process of sourcing out volunteers to man the SP table.

**Strategic Planning Updates and SP Review**

Working with Sheridan on updating and streamlining the strategic plan updates spreadsheet in preparation for the SP Plan Review this fall.

Submitted by,

Anca Pascalau  
Sustainable Peterborough Coordinator  
[apascalau@gpaedc.on.ca](mailto:apascalau@gpaedc.on.ca)  
705-743-0777 ext. 2159