

To: Members of the Sustainable Peterborough Coordinating Committee (SPCC)

From: Anca Pascalau, Sustainable Peterborough Coordinator

Meeting Date: March 30, 2016

Subject: Staff Report

Purpose

A report to advise the SPCC on the bimonthly activities of the Sustainable Peterborough Coordinator.

Recommendation

That the report be received for information.

Budget and Financial Implications

There are no budgetary or financial implications associated with the recommendation.

Details

2015 Report Card and Council Presentations

Data collection deadline was January 29th, 2015, with quite a few partner organizations delivering late submissions. With feedback from the Report Card subcommittee, I have been consistently working on content and design. Report Card design is in its final stage, with the graphic designer in the process of updating the mock-up with feedback from the subcommittee, then final mock-up to be reviewed by the Report Card Subcommittee and then the Executive Committee. It is expected that the printed copies will be available sometime during the last week of April or first week of May, with distribution via Peterborough This Week to follow likely with the May 11th edition.

I am in the process of scheduling Report Card presentations as delegations to Councils and creating the PowerPoint presentation, as well as a canned presentation with speaking notes to be used by Coordinating Committee members throughout the year.

Sustainable Peterborough Business Initiative

Attended Feb. 22 meeting, recorded minutes for distribution. Commencing research and development of an online toolkit. Assisting with collection and distribution (via website, email, social media) of the sustainable stories that will be researched and written by Henry Bakker.

Website

Performing updates and maintenance on an ongoing basis. Currently working with the Healthy Kids Community Challenge Coordinator on their section of the website.

SP Event

Update to be delivered orally at the meeting as a special agenda item, as requested by the Executive Committee.

Sustainable Peterborough Coordinating Committee

Ongoing administrative support including communications, meeting preparation, minute taking, website maintenance, budget management.

Climate Change Action Plan

As a member of the Steering Committee, attend meetings, Task Force sessions, provide assistance as required.

Submitted by,

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