

Minutes

**Sustainable Peterborough Coordinating Committee
Sutherland Room - Peterborough City Hall
September 15, 2016 from 3:00 p.m. to 4:30 p.m.**

Present: Trish O'Connor, Cheryl Lyon, Ken Doherty, Brianna Salmon, Melanie Kawalec, Linda Slavin, Meredith Carter, Anca Pascalau, Sheridan Graham, Katie Allen, Amber Dickinson, Stephen Hill, Larry Stinson, John Desbiens

Regrets: Jeannette Thompson, Dawn Berry-Merriam, Brigid Ayotte

Guests: Deanna Moher, Linda Mitchelson, Jacon Rodenburg

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 3:05 p.m.

2. Introductions

Roundtable introductions were held

3. Approval of Agenda

Original agenda included a presentation by Gillian Barnes, which has been rescheduled.

Moved by: Melanie Kawalec

Seconded by: Larry Stinson

THAT the amended Agenda for the September 15th meeting be approved.

MOTION CARRIED

4. Declaration of Pecuniary Interest

None declared.

5. Approval of previous Minutes (June 23, 2016)

Moved by: Melanie Kawalec

Seconded by: Amber Dickinson

THAT the minutes of the June 23, 2016, meeting be approved.

MOTION CARRIED

6. Presentations

Healthy Kids Community Challenge – Deanna Moher

The presentation can be seen [on our website](#).

Ken invited Linda Mitchelson to update the Committee on the social services division's well-being plan. This will be an update to the old plan. The process followed will be to gather input on the plan to identify gaps and for the plan to ultimately help guide community development work going forward. It will roll out early in 2017. Community Services Mapping is also in progress and will be rolled out shortly.

Camp Kawartha Pathway to Stewardship – Jacob Rodenburg

The presentation can be seen [on our website](#).

The Committee was supportive of the proposal but asked that they review the document in its entirety and communicate feedback to Jacob. Once review is completed and feedback reviewed and incorporated, Jacob is welcome to return at our December meeting to formally ask for SP CC endorsement of the proposal.

Motion to receive presentations

Moved by: Larry Stinson

Seconded by: Melanie Kawalec

THAT the presentations be received.

MOTION CARRIED

7. Administration

- Staff Report – Anca Pascalau - the report can be read [on our website](#).
- 2016 Financial Statement to Date – Anca Pascalau - the [financial statement](#) was distributed to the committee with the pre-meeting package. No discussion.
- Staff Report – Katie Allen - the report can be read [on our website](#).

Motion to receive administrative updates

Moved by: Cheryl Lyon

Seconded by: John Desbiens

THAT the administrative updates be received.

MOTION CARRIED

8. Working Groups update

Food and Farming

Dawn circulated her [report](#) via email.

Motion to receive the report

Moved by: Cheryl Lyon

Seconded by: Linda Slavin

THAT the Future of Food and Farming Working Group update be received

MOTION CARRIED

Climate Change – Stephen Hill

Great news that the Climate Change Action Plan was able to hire a Coordinator, Kaitlyn Ittermann.

Motion to receive the update

Moved by: Linda Slavin

Seconded by: Larry Stinson

THAT the Climate Change Working Group update be received

MOTION CARRIED

Climate Change Action Plan – Melanie Kawalec

LURA sourced out funding through ECO Canada to fund the one year position, which will be based out of the County building. The position will help with CCAP implementation, Kaitlyn will attend all council delegations with LURA, her work plan is presently being developed. Will try to secure funding to extend the contract beyond the one year. Ken noted that the CCAP document is very good, it makes sense and will help leverage more funding in the future. Ken noted that this is a critical time for SP, we are under-resourced, the October meeting will be a business meeting where we will discuss budget, staffing, etc. Melanie and Sheridan are presenting on CCAP at the Ontario Eastern Conference on Friday.

Motion to receive the report

Moved by: Meredith Carter

Seconded by: Brianna Salmon

THAT the CCAP update be received

MOTION CARRIED

Sustainable Peterborough Business Initiative – Melanie Kawalec

Anca completed the Toolkit mockup and is awaiting feedback. Once feedback is received, she will start populating it with the backlog of resources. The group is considering hosting a cap and trade workshop, potentially co-hosting it with the Chamber.

Motion to receive the report

Moved by: Amber Dickinson

Seconded by: John Desbiens

THAT the SPBI Working Group update be received

MOTION CARRIED

Water – Meredith Carter

The group hasn't met since the inaugural meeting. The group is trying to find a focus. The Curve Lake drinking water crisis could also be a focus for the group. If the group doesn't have a focus perhaps they shouldn't meet just for the sake of meeting. The focus could potentially be hosting a once a year event, perhaps a forum, on World Water Day. Or the group could host a ½ day event/brainstorming session identifying priorities for the working group to work on. The group could take on a knowledge brokering purpose. John Desbiens suggested the group get in touch with Danielle Sullivan at PED as she is involved in the water sector, perhaps identifying economic development opportunities around water could be a focus.

Motion to receive the report

Moved by: Melanie Kawalec

Seconded by: Brianna Salmon

THAT the Water Working Group update be received

MOTION CARRIED

9. Informational Items

UNESCO Application Update – Brianna Salmon

Full application was sent in June. 3 school boards and the French Catholic School signed on to endorse the application. 3 First Nation communities signed on (Curve Lake, Hiawatha, Alderville), talking to a 4th. Received 35 letters of support from community partners, businesses, etc. Seed application to Trillium to fund secretariat position was sent yesterday. Feedback from UNU on the initial application has been positive. Final application will be submitted tomorrow.

Motion to receive the update

Moved by: Melanie Kawalec

Seconded by: Stephen Hill

THAT the UNESCO application update be received

MOTION CARRIED

10. Upcoming Events

Cheryl Lyon issued the reminder that September is Local Food Month, and asked the Committee to take the "Eat Local" challenge. The Purple Onion Festival is taking place on Sunday, September 25th.

Melanie may attend the Chamber Excellence Awards Dinner on behalf of SP, event taking place on October 19. Ken encouraged Committee members to attend if interested.

Green Business PBX is taking place at Camp Kawartha on October 4th, 4-6 pm.

11. Roundtable Update

- Brianna Salmon – GreenUP sent a few grant applications to upgrade the infrastructure at Ecology Park which will be celebrating its 25th anniversary
- Meredith Carter – level 2 drought persists, thanked all community partners for spreading the word and encouraging reduced water usage
- Linda Slavin - Avi Lewis, Director of the Documentary “This Changes Everything”, and one of the founders of the Leap Manifesto will join us in a conversation about “Community Organizing for Climate Change” on Oct. 6, 7-9:30, at Trinity Church
- Larry Stinson – Larry attended the first meeting as the SP representative on Maryam Monsef’s Social, Cultural and Arts Development Committee. The group’s task is to provide direction to Maryam on what the local needs are and how they fit into federal priorities. They are to identify 3 priorities. Linda Slavin is Larry’s SP rep back-up on this committee and is also on the economic panel of another one of Maryam’s committees. Ken recommended that this update become part of the agenda, under Working Groups updates, for all meetings going forward.
- Amber Dickinson – the township selected a contractor and will proceed with the LED inventory and upgrade
- Trish O’Connor – as the college is rolling out sustainability across the college they are looking at the best ways for graduate recognition on how they developed sustainability skills. Trish would like feedback from the Committee, as employers, on what they would like to see in future hires.
- Cheryl Lyon – the Local Food Guide has been very popular
- Stephen Hill – asked the Committee to think of speaker suggestions for the upcoming Sheppard family lecture
- John Desbiens – the PED Board of Directors received a presentation from Ken Doherty on Sustainable Peterborough, it was well received and very informative, it is important to keep the board informed. PED office will relocate in 2017, will share a building with other similar organizations, opportunity to solidify partnerships.
- Ken Doherty – Jen Guerin, Ken’s assistant, is on maternity leave. Ceidi is her replacement.

Motion to adjourn

Moved by: Melanie Kawalec