

Minutes

**Sustainable Peterborough Coordinating Committee
Sutherland Room - Peterborough City Hall
October 28, 2016 from 2:00 p.m. to 4:00 p.m.**

Present: Ken Doherty, Brianna Salmon, Melanie Kawalec, Linda Slavin, John Desbiens, Anca Pascalau, Dawn Berry-Merriam, Amber Dickinson, Stephen Hill, Trish O'Connor, Larry Stinson

Regrets: Jeannette Thompson, Cheryl Lyon, Meredith Carter, Sheridan Graham, Katie Allen, Brigid Ayotte

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 2:05 p.m.

2. Approval of Agenda

Moved by: Linda Slavin

Seconded by: Melanie Kawalec

THAT the Agenda for the October 28th meeting be approved.

MOTION CARRIED

3. Declaration of Pecuniary Interest

None declared.

4. Approval of previous Minutes (September 15, 2016)

Linda Slavin indicated that the minutes be amended to reflect that she is on the Economic panel of another one of Maryam Monsef's committees, and back-up SP rep to Larry Stinson on Maryam Monsef's Social, Cultural and Arts Development Committee.

Moved by: Amber Dickinson

Seconded by: Stephen Hill

THAT the amended minutes of the September 15th meeting be approved.

MOTION CARRIED

5. Administration

- Strategic Plan Scorecard Update – Anca led the Coordinating Committee through the SP Strategic Plan Scorecard, capturing updates. The spreadsheet can be seen [on our website](#)
- Integrated Community Sustainability Plan Review and Update (continued from June 23rd meeting) – Melanie led the Coordinating Committee through the SP Review, specifically capturing what completed actions, progress, and identifying gaps for the SP priority actions. The spreadsheet can be seen [on our website](#).
- Fleming College Graduate Recognition for Sustainability – Trish O'Connor

Trish circulated a [paper on graduate recognition](#) for sustainability and asked the Coordinating Committee's feedback on what they would like to see, as employers, what would be meaningful to an employer to see upon considering to hire a Fleming graduate; how to recognize students for sustainability knowledge that is acquired through academic and community based learning during their course of study. The Coordinating Committee's ideas included:

- letter on a transcript; letter can include discipline specific information; notion of hierarchy of certification; identify the number of courses
- a badge on a transcript
- a distinctive certification that can be included on a resume or cover letter
- a letter or a pledge to confirm commitment to sustainability
- an award upon graduation; SP can sponsor an award; Trish will research and return to the Committee with details, parameters, to be discussed further in the future.
- the Committee recommended that Trish approach the SPBI working group to seek feedback

- Staff Report – Anca Pascalau - the report can be read [on our website](#).
- 2016 Financial Statement to Date – Anca Pascalau - the [financial statement](#) was distributed to the committee with the pre-meeting package. No discussion.
- Staff Report – Katie Allen - the report can be read [on our website](#).

Motion to receive administrative updates

Moved by: Brianna Salmon

Seconded by: John Desbiens

THAT the administrative updates be received.

MOTION CARRIED

6. Working Groups update

Food and Farming – Dawn Berry-Merriam

The group is meeting next Tuesday. The Urban Agriculture Report will be finalized shortly.

Climate Change – Stephen Hill

The group hasn't met recently

Climate Change Action Plan – Melanie Kawalec

Melanie's update can be read [on our website](#)

Energy – Melanie Kawalec

The group hasn't met recently

Healthy Kids Community Challenge- Larry Stinson

HKCC Partnership Meeting is taking place on Nov 15th from 1 to 3pm in the lower hall of the Hiawatha First Nation Admin Building. Melanie is attending on behalf on SP.

Sustainable Peterborough Business Initiative – Anca Pascalau

The group met on Oct. 27th. The online toolkit will go live by November 10th to be promoted at the Business Summit. The group will start tweeting out the toolkit as well as working group details and events using the #SPBI hashtag.

Water – Melanie Kawalec

No update since the last meeting.

Maryam Monsef's Social, Cultural, Arts Development Committee – Larry Stinson

The group is working on the federal budget submission, will bring forward priority actions, break down into subcommittees to categorize the priorities.

7. Roundtable Update

- Amber Dickinson – new LED lights installed in the arena
- Anca Pascalau – ramping up for the 2016 Report Card and the 2017 Event and Awards. Anca encouraged committee members to start thinking about submitting their organizations' accomplishments for consideration of inclusion in the Report Card and to start thinking about submitting award nominations, self nominations are permitted and encouraged.
- Trish O'Connor – Fleming achieved a STARS silver award, went up from 27 to 57 points in a year.
- Linda Slavin – The Avi Lewis event drew in about 130 attendees; Melanie spoke about the CCAP. The next meeting is taking place on November 10th.
- Brianna Salmon – Big grant announcement coming up shortly. The latest Depave Paradise project was completed at the corner of Park and Brock. The Wonders of Water program was launched.
- Dawn Berry-Merriam – The new Vital Signs Report was released, 8 additional supplements, one per month, will be released with the paper.
- Melanie Kawalec – Ontario Long Term Energy Plan community consultation sessions will be held at the Peterborough Lions on November 3rd from 6-8pm.
- John Desbiens – moving forward with construction, met with architects, LEED principles will be incorporated
- Ken Doherty – City will aim to build the north end arena complex to silver LEED standards; in the near future will take a report to council on why the City should go with LEED certification on buildings

Motion to adjourn

Moved by: Dawn Berry-Merriam