

**2015 SP Year End Budget (unreconciled) & draft 2016 SP Budget**

**Revenue**

Description	2015 Budget	Revenue as of Dec. 31/15	%	2016 Budget	Comments
City Contribution	\$35,000	\$35,000	100%	\$40,000	
County Contribution	\$35,000	\$35,000	100%	\$35,000	
Reserve	\$5,932				
<b>Total</b>	<b>\$75,932</b>	<b>\$70,000</b>	<b>100%</b>	<b>\$75,000</b>	

**Expenses**

Description	2015 Budget	Expenses as of Dec. 31/15	% spent	2016 Budget	Comments
Staff Salary	\$28,875	\$29,085.83	101%	\$29,452	Sustainability Coordinator (showing 2% increase for 2016)
Contractual Services	\$7,100	\$6,979.26	98%	\$7,242	Partnership Developer (showing 2% increase for 2016)
Staff benefits	\$2,888	\$2,908.69	101%	\$2,945	Employer portion of CPP/EI contributions-10% of gross salary (2% increase for 2016)
OMERS contribution	\$0	\$0.00		\$2,651	Employer portion of OMERS contribution - 9% of gross salary
PED service agreement	\$21,000	\$21,000.00	100%	\$14,000	Includes rent, office supplies, meeting spaces, accountant/ bookkeeper/HR
Website	\$5,000	\$4,562.57	91%	\$1,200	2015 - Completion of new website, annual hosting and maintenance 2016 - Hosting, maintenance and new online resource database
Committee Expenses	\$1,700	\$473.56	28%	\$800	
Tradeshows	\$500	\$194.64	39%	\$400	
Training/Conferences	\$770	\$769.96	100%	\$0	FCM Conference - 2015
Meals	\$100	\$80.53	81%	\$0	FCM Conference - 2015
Travel and lodging	\$2,000	\$1,817.74	91%	\$1,300	FCM Conference travel & hotel - 2015 + mileage
Office Expenses	\$200	\$29.50	15%	\$100	
Cell Phone	\$300	\$249.67	83%	\$300	
Communications and Marketing	\$5,500	\$2,762.78	50%	\$14,610	2015 - design & print 2,000 Report Cards, teardrop banner, 2 pop-up banners, rack cards 2016 - Report Card Design ~\$1,300, print 47,000 copies ~\$9,400, distribution ~\$2,142
Contingency	\$0	\$0.00	0%	\$0	
<b>Total</b>	<b>\$75,932</b>	<b>\$70,915</b>	<b>93%</b>	<b>\$75,000</b>	

**Special Projects**

Description	2015 Budget	2015 Expenses	%	2016 Budget	Comments
2015 Strategic Plan		\$7,831.43			Funded through SP Reserve
2016 SP event				\$3,000	Propose to fund through SP Reserve - approximately \$3,000, final amount tbd
2016 SP Plan Review				\$25,000	To be funded from City of Peterborough Capital Budget

**Sustainable Peterborough Reserve**

Description	2015 Budget	2015 Expenses	%	2016 Budget	Comments
SP Reserve Activities	\$45,866	\$7,831	17%	\$38,035	\$7,831 used on April 9, 2015 for SP Strategic Planning Session