

Sustainable Peterborough Business Initiative Working Group

Meeting Minutes – March 30, 2015

Attended: **Rob Arkell**, Cambium Inc.
Diane Camelford, Lansdowne Place
Andrew Laing, TD Bank Group
Cathy Mitchell, GreenUP/Green Business Peterborough
Andre De Bellefeuille, AE Electric

Attended: **Natalie Ambler**, Swish Maintenance Ltd.
Brigid Ayotte, Cavan Monaghan
Melanie Kawalec, City of Peterborough
Craig Mortlock, Mortlock Construction
Mounira Benallou – Peterborough Economic Development

Membership Update

- Welcome to Tyler Nolan (SGS – Guest)
- PED, Brigid Ayotte – continued participation to be confirmed
- Jeff Taylor – currently guest status
- Working group is encouraged to continue to reach out for additional members

Work Plan Review

SPBI Web page

- New website has been launched including an SPBI page
- Committee to review the webpage and put together suggestions for additional content

Energy Conservation/Sustainable Construction Forum

- Subcommittee: Melanie, Craig - no updates on event

Fleming Project Management - Sustainability Assessments

- Cathy working with 15 students to develop assessments - completed 5 on-site pilot assessments
- Lots of lessons learned in terms of what's possible using the students to complete the assessments
- Some challenges with limited sustainability experience – had them create a recognition article
- Final reports to be submitted to our group – for review and feedback
- Will take on one PM each semester going forward – potentially completing 2 assessments per semester = 6 per year
- Group agreed continue to support this initiative

Steamwhistle Event

- Reviewed the event agenda
- Group voted unanimously to make an exception to the Terms of Reference and provide a bursary to Fleming College from net proceeds
- Revise poster pdf to a single page – add the Steam Whistle sampling and hors d’oeuvres
- Look to add QR code to event - Lansdowne Place – to tweet 4 times
- Groups to reach out to include: DBIA, Women’s Business Association (Diane), Rotary Club (Andy), John Knight (Cathy), Azaf Zohar (Rob), Ray Dart (Rob)

SPBI Contacts List

- Carry over from last meeting - **Action: Cathy will build the Association Contact List and speak to association reps about communication and SPBI membership and involvement.**

New Business:

- Meeting frequency – due to challenges in getting quorum - group suggested moving to hold meetings every other and provide an email update in the off months

Next Meeting: Monday, May 25th – 3pm -4:30pm
Cambium Inc.
52 Hunter St E, Peterborough, ON K9H 1G5