

Minutes

**Sustainable Peterborough Coordinating Committee
Sutherland Room - Peterborough City Hall
September 24, 2015 from 12:30 p.m. to 2:30 p.m.**

Present: Ken Doherty, Meredith Carter, Cheryl Lyon, Melanie Kawalec, Linda Slavin, Amber Dickinson, Larry Stinson, Sheridan Graham, Anca Pascalau, Katie Allen

Regrets: Peter Hughes, Jenny Olauson, John Knight, Stephen Hill, Brigid Ayotte, Jeannette Thompson, Dawn Berry-Merriam

Guests: Allison Hands, Chris Kawalec, Linda Mitchelson

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 12:36 p.m.

2. Introductions

3. Approval of Agenda

Moved by: Sheridan Graham

Seconded by: Meredith Carter

THAT the Agenda for the September 24th meeting be approved.

MOTION CARRIED

4. Declaration of Pecuniary Interest

None declared.

5. Approval of the July 23, 2015 Minutes

Linda Slavin noted that a correction be made to the July 23 minutes. It should be noted that a "Dance for Climate" and not a "Break Dance for Climate" will take place at the Purple Onion Festival.

Moved by: Cheryl Lyon

Seconded by: Amber Dickinson

THAT the amended minutes of the July 23, 2015 meeting be approved.

MOTION CARRIED

6. Presentations

- Online Local Food Mapping – Chris Kawalec provided a tour of the online [Food Map](#).
- North American Envirothon, Trent University, July 2016 – Allison Hands, Forests Ontario. A copy of the presentation can be viewed [on our website](#).

7. Administration

a) Strategic Plan Update – Sheridan Graham

We had one review session at the July 23rd meeting and will continue to work on it at the operational meeting in November. If you have been assigned a task, please provide an update.

b) Communications Sub-committee Update – Melanie Kawalec

Melanie's presentation can be viewed [on our website](#).

c) Climate Change Action Plan Update – Melanie Kawalec

The launch of the Task Forces was a success, positive feedback was received; over 100 people attended and broke into sub-groups representing 8 different sectors.

d) Sustainable Peterborough Celebration Event – Anca Pascalau

The Sustainable Peterborough Partnership Appreciation event will take place on November 19th, 5-7pm, at Market Hall. The event will focus on recognizing and showcasing SP partners and will also serve as the official launch for the Climate Change Action Plan. The City, County, 8 Townships and 2 First Nations will also receive an award for having completed Milestone 1. The Event Subcommittee, made up of Anca Pascalau, Linda Slavin, Amber Dickinson, Katie Allen and Jennifer Guerin, is working on the details. A 'save the date' and further details will be sent shortly.

e) 2015 Report Card –Anca Pascalau

As determined at the last meeting, the Report Card will now be a collaborative project to be worked on by a Report Card Subcommittee. Anca will send out a call for volunteers to join the subcommittee. A need to showcase some metrics was identified; the subcommittee will put a call out to the working groups to submit any metrics they might have.

Melanie mentioned that the Communications Subcommittee thought it would be a great idea to circulate the Report Card as an insert of Peterborough This Week, to be distributed on the Wednesday of Earth Week. Due to the high cost of the additional 45,500 copies, we might consider approaching an organization for sponsorship, if feasible.

With the Report Card being widely distributed into the community we should consider who the new audience is. Include more visual content, like photos, graphs, illustrations, info-graphics. Consider adding "no trees were harmed in the production of this Report Card" or "# trees were saved"

f) 2015 Financial Statement – Anca Pascalau

The financial statement was circulated to the Committee prior to the meeting. No discussion ensued.

g) 2016 Draft Budget – Anca Pascalau

The draft budget was circulated to the Committee prior to the meeting. The Committee discussed the high rent amount paid to PED. They felt as though the amount is too high, especially given the fact that PED is also co-funded by City and County. The Committee agreed that Ken should approach PED to renegotiate.

h) Partnership Development – Katie Allen

A copy of Katie's report can be viewed [on our website](#). Katie noted that the Partnership Agreement is too long, wordy and daunting to prospective partners and proposed that it be replaced with a Partnership Pledge. Katie offered to draft a pledge and send it to the Communications Subcommittee for review.

Motion to change the Partnership Agreement to a Partnership Pledge

Moved by: Sheridan Graham

Seconded by: Melanie Kawalec

THAT the change from Partnership Agreement to a Partnership Pledge be approved.

MOTION CARRIED

Motion to receive all the administrative updates

Moved by: Meredith Carter

Seconded by: Linda Slavin

THAT the Agenda administrative updates be received.

MOTION CARRIED

8. Working Groups update

Food and Farming – Sheridan Graham

The County offered secretarial support to the food and farming working group.

A broader provincial initiative is taking place as related to soil classification. The last time a soil classification study was done in the Peterborough area was in 1981, and to date project decisions are still being made on the 1981 soil classification, which represents stale and potentially incorrect data. A group led by Brian Weir and Sheridan Graham sent a delegation to Jeff Leal and is working with OMAFRA on new soil classification information.

Energy – Sheridan Graham

There hasn't been a new meeting of the Energy Working Group. Street light project is moving forward, with Otonabee South Monaghan wrapping up and Peterborough Housing almost done converting all exterior lighting.

Healthy Kids Community Challenge – Linda Mitchelson

The update was distributed as a handout and can be read [on our website](#).

Sustainable Peterborough Business Initiative – Melanie Kawalec

The group hasn't met. Sheridan updated on the Warden's reception hosting top public and private employers at the Douro Arena on Oct. 13th.

Water – Meredith Carter and Melanie Kawalec

The group had its first meeting, well attended and represented, with members from Hiawatha, Curve Lake, Health Unit, Cottagers' Association, PUI, ORCA, Trent and City of Peterborough in attendance. They had a good roundtable on who's doing what. Curve Lake voiced many concerns, they are struggling to make contact without a federal MP, most of their wells are within 5 years of life expectancy. Chris Metcalfe, Trent University, expressed an interest in working on water issues with First Nations. Linda Slavin brought up the idea of working with the City and the County to make the "water as a human right" proclamation.

Land Use Planning

This group hasn't yet formed; it is tied to the task force in the CCAP project.

9. Roundtable Update

- Sheridan Graham – Lang was a finalist at the Chamber's Excellence Awards because of the First Nations Lodge
- Larry Stinson – on track with moving in November. Due to a director's retirement, Larry has taken on a significant amount of additional work.
- Linda Slavin – there will be a candidates' meeting on climate change on Oct. 1 at 7 pm at Trinity Church.
- Melanie Kawalec – there will be a [Shade Tree Forum](#) on Oct. 28. Melanie also reminded the Committee to fill out the Climate Change Action Plan community survey and the Vision 2025 (a 10 year strategic plan for recreation, parks, arenas and culture) survey.
- Amber Dickinson – the Township was awarded money to purchase trees, 50 trees, ideally from a local tree company/nursery. The Township signed a contract with a company for rooftop solar installation on the Arena to be installed within the year. Variable Frequency Drives for energy efficiency will be installed in the wastewater facility starting at the end of the month.
- Ken Doherty – is sitting on the review committee to assess all submissions for the new Canoe Museum. 97 submissions were received; several included interesting environmental features, such as green roofs, etc. This is a long term project.

10. Other Business

Motion to adjourn

Moved by: Melanie Kawalec

