

Minutes

Sustainable Peterborough Coordinating Committee
Peterborough Economic Development main boardroom – 210 Wolfe Street, Peterborough ON K9J 2K9
November 20, 2014 from 12:30 p.m. to 2:30 p.m.

Present: Brigid Ayotte, Meredith Carter, Tom Cowie, Cheryl Lyon, Peter Hughes, Sheridan Graham, Larry Stinson, Melanie Kawalec, Linda Slavin, Stephen Hill, John Knight, Dawn Berry-Merriam, Anca Pascalau, Katie Allen

Regrets: Ken Doherty, Jeannette Thompson, Jenny Olauson, Pat Kemp

Guests: Pat Learmonth, Liz Nield, Jeff Garkowski

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 12:33 a.m.

2. Introductions

Roundtable introductions

3. Approval of Agenda

Moved by: Tom Cowie

Seconded by: Melanie Kawalec

THAT the Agenda for the November 20th meeting be approved.

MOTION CARRIED

4. Declaration of Pecuniary Interest

None declared.

5. Approval of the September 12th, 2014 Minutes

Moved by: Melanie Kawalec

Seconded by: Brigid Ayotte

THAT the minutes of the September 12th, 2014 meeting be approved.

MOTION CARRIED

6. Presentations

To thank Sustainable Peterborough for our support of the Purple Onion Festival, Cheryl Lyon, on behalf of Transition Town Peterborough and the Purple Onion Festival, presented Linda Slavin with a thank you card and Sustainable Peterborough Purple Onion Festival pennant.

7. Administration

a) 2014 Report Card update – Anca Pascalau

We are starting to ramp up for the 2014 Report Card. As mentioned at the last meeting, the new data submission deadline for the report card is February 1, 2015. This new deadline was selected in order to better accommodate our partners' schedules. It was selected in collaboration with our municipal partners and was approved by the Sustainable Peterborough Executive Committee. Katie has sent out an email to inform our members of the new deadline and ask for data submissions, and Anca has done the same with our municipal partners. Anca also encouraged the Coordinating Committee members to start submitting sustainable accomplishments on behalf of their organizations.

b) 2015 Schedule of Meetings – Anca Pascalau

The proposed meeting dates for 2015 are: January 16, March 26, May 8, July 10, September 11, November 13.

Motion to approve the 2015 SP Coordinating Committee meeting dates

Moved by: Peter Hughes

Seconded by: Brigid Ayotte

THAT the 2015 schedule of meetings be approved

MOTION CARRIED

c) YTD Financial Statement – Anca Pascalau

The YTD financial statement was distributed to the committee via email prior to the meeting.

Motion to receive the YTD financial statement

Moved by: Tom Cowie

Seconded by: Sheridan Graham

THAT the YTD financial statement be received

MOTION CARRIED

d) Partnership Recruitment Update – Katie Allen

Katie Allen's partnership recruitment update can be read [on our website](#).

f) Sustainability Coordinator contract renewal – Anca Pascalau

Ken Doherty is working with Barb van Vierzen on Anca's contract renewal.

8. Working Groups update

Food and Farming – Dawn Berry Merriam and Pat Learmonth

The group distributed three reports to the Sustainable Peterborough Coordinating Committee prior to the meeting, namely the [“Food and Farming Land Use” report](#), the [“Peterborough in Context” report](#) and [“The Role of Grocery Stores in Supporting Buying Local” report](#).

The reports illustrate the breadth of the work that the Food and Farming Working Group has been doing and a synopsis of each was presented at the meeting. Dawn and Pat opened the floor to a discussion about the reports and were sought feedback from the committee as to next steps and whether the reports could be adopted as Sustainable Peterborough reports.

The reports and info therein were very well received, some of the comments were that they connect the dots and people, provide valuable information, a good example of localization. The general feeling was that the reports must not be shelved, that the discussion and the studies must be taken further. Moving forward partnerships must be formed and action must be taken. The entire food system must be brought to the table at the same time. Some of these discussions are already taking place.

With regards to Sustainable Peterborough adopting the reports, Anca brought forward Ken Doherty’s recommendation that any reports that Sustainable Peterborough adopts must strive to adhere to accessibility standards as much as possible. Anca offered to provide Pat and Dawn with documentation and information on the City of Peterborough’s accessibility standards.

Linda Slavin suggested a motion be made to receive the reports and refer them back to the Executive Committee for further decisions. Stephen Hill expressed that it appears that the reports were received positively by the Coordinating Committee and that the decision whether to adopt them as Sustainable Peterborough documents should take place at Coordinating Committee level rather than Executive Committee level. Stephen Hill motioned for the documents to be adopted as Sustainable Peterborough Documents (pending accessibility revisions).

Motion to adopt the reports distributed and presented by the Food and Farming Working Group as Sustainable Peterborough documents (pending accessibility revisions)

Moved by: Cheryl Lyon

Seconded by: Stephen Hill

THAT the reports distributed and presented by the Food and Farming Working Group be adopted as Sustainable Peterborough documents (pending accessibility revisions)

MOTION CARRIED

Climate Change – Stephen Hill

The working group is meeting next on November 21st.

Shawn Telford is undergoing a practicum with PCCHU on the public health implications of climate change.

Economic Development – Melanie Kawalec

Cathy Mitchell and Rob Arkell are working with the Fleming College Project Management Course to support a Small and Medium Enterprise sustainability assessment project. Following on the good work of the Green Business Peterborough and their frontline sustainability audit, they are working with the Fleming students to create an on-site sustainability assessment tool for the students to take out to the businesses to implement.

A building energy forum will be taking place on March 4th at Fleming's Kawartha Skills Trade Institute.

SPBI is working towards hosting a forum in 2015 with Toronto's Steamwhistle Brewery as a potential guest speaker to present on their sustainability initiatives.

Healthy Kids Community Challenge – Larry Stinson

The group is being held up by the funding piece, they haven't yet received the funding agreement. They are presently working at forming the Steering Committee but cannot do much else until the funding piece gets finalized.

9. Roundtable Update

- Tom Cowie – Elections for Chief and Council are taking place next month
- Cheryl Lyon – Transition Town Peterborough is celebrating its 6th year of hosting the Transition Skills Forums. Transition Town is bringing forth a new initiative of proclaiming a Local Food Month. They would like Sustainable Peterborough to support the idea going forward, as well as support in going through the grant process going forward.
- Stephen Hill – The Vandana Shiva lecture was tremendously well received
- Meredith Carter – The Trent Source Protection Plan will receive approval in January. ORCA submitted applications for habitat preservation and monitoring. A grant was received to perform retrofits to the beach in Lakefield in order to improve drainage. The project is being worked on in concert with a grade 8 students class and it entails the installation of 2 bioretention cells for runoff water, layers of gravel, planted with native species. Phase 3 of tree planting at the health centre is finished. The Peterborough Urban Shoreline project was launched. This free and voluntary program is available to shoreline property owners, who are encouraged to book a shoreline visit.
- Peter Hughes – GreenUP received funding to roll out a home visits tool that will inform people what to do to live more sustainably, coming in May on 2015.
- Dawn Berry-Merriam – The proceedings from the all candidates meeting (issues such as food security, housing, etc., were discussed) are now available online on the PSPC website.

10. Other Business

11. GPA Climate Change Action Plan project update – LURA consulting
A copy of the presentation can be seen [on our website](#).

12. Next Meeting – January 16, 2015

Motion to adjourn

Moved by: Meredith Carter