

Minutes

**Sustainable Peterborough Coordinating Committee
Sutherland Room - Peterborough City Hall
May 28, 2015 from 12:30 p.m. to 2:30 p.m.**

Present: Ken Doherty, Meredith Carter, Jeannette Thompson, Melanie Kawalec, Linda Slavin, Dawn Berry-Merriam, Amber Dickinson, Anca Pascalau, Katie Allen, Sheridan Graham, Stephen Hill, Larry Stinson, Brigid Ayotte

Regrets: Peter Hughes, Jenny Olauson, John Knight, Cheryl Lyon

Guests: Karen Morrison, Shawn Telford, Atul Jain, Margo Perun, Ian Knott, Donna Churipuy

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 12:35 p.m.

2. Introductions

Roundtable introductions were held.

3. Approval of Agenda

Moved by: Melanie Kawalec

Seconded by: Larry Stinson

THAT the Agenda for the May 28th meeting be approved.

MOTION CARRIED

4. Declaration of Pecuniary Interest

None declared.

5. Approval of the March 26, 2015 Minutes

Moved by: DawnBerry-Merriam

Seconded by: Jeannette Thompson

THAT the minutes of the March 26, 2015 meeting be approved.

MOTION CARRIED

6. Administration

- Strategic Plan Update – Sheridan Graham

Two reports were sent out to the Coordinating Committee, one created by the consultant that contained an in depth review of the day, and the other a high level summary with main points and identified action items. The objective is to create an action list using these documents, as well as a priority scorecard that can be revisited at each meeting. This can be tied into the larger review of the Plan that will take place in 2016. Communication and engagement is key. We should tie into social media, organizational profiles, profile businesses and what they are doing, in the spirit of

healthy competition. Some ideas circulated were: the Sustainable Peterborough Business Initiative idea of having a toolkit on the website; Doors Open Peterborough could showcase businesses' sustainable practices; CHEX segments; YouTube videos; newspaper column. Stephen Hill offered the idea of having 4th year business students, as a legacy project, write a column or profile a story.

A communication strategy must be adopted and a communications sub-committee should be formed. Sheridan Graham volunteered to lead the sub-committee. Anca Pascalau, Jeannete Thompson, Brigid Ayotte, Dawn Berry-Merriam and Meredith Carter volunteered to be part of the sub-committee.

30 minutes should be set aside per year in a SP CC meeting to review and update on progress. A good approach is to take small steps towards the bigger goals. Ken noted that too much time and energy has been spent defining sustainability, let's stop defining it and let our actions define it, it is a well know term as it is.

- 2014 Report Card, Council Presentations and other presentations – Anca Pascalau and Ken Doherty

Anca and Ken have been delivering the Report Card presentation in tandem with the LURA team and their Climate Change Action Plan presentations. The Report Card presentations have been received very well thus far, Councils seem welcoming, interested and are asking informed questions. Presentations are scheduled until the end of July.

- 2015 Financial Statement to date – Anca Pascalau

The statement was emailed to the Committee prior to the meeting.

Motion to receive the 2015 Financial Statement to date

Moved by: Sheridan Graham

Seconded by: Meredith Carter

THAT the YTD financial statement be received

MOTION CARRIED

- Partnership program streamline proposal - Anca Poascalau and Katie Allen

The proposal was email to the Committee prior to the meeting and can be seen [on our website](#).

Motion to approve the new partnership program as proposed

Moved by: Melanie Kawalec

Seconded by: Brigid Ayotte

THAT the new partnership program as proposed be approved.

MOTION CARRIED

- Partnership Recruitment – Katie Allen

Katie Allen's Partnership Development report can be read [on our website](#).

- Partnership Developer Contract Renewal – Ken Doherty

This agenda item was deferred to the end of the meeting since numerous guests have arrived for the presentations and a closed session is required for the contract renewal discussion. At the end of the meeting, as the presentations ran long, the decision was made for the contract renewal to be discussed and agreed upon at Executive Committee level.

7. Working Groups update

Food and Farming – Dawn Berry Merriam

A letter was prepared to go to Provincial Review in response to “Our Region, Our Community, Our Home” with results from the Summits.

Climate Change – Melanie Kawalec

The group is helping build the CCAP community side.

A reception was held where top 10 largest public and 10 largest private employers in the City of Peterborough were invited, 17 attended. The Mayor was passionate about the event, took a lead role and encouraged the Chamber to host and the employers' list was provided by Barb at PED. The reception was very well received. A good discussion took place on how to deal with climate change and sustainability whilst staying competitive in the marketplace. Many of the attendees eagerly shared their sustainability story. Following up on a staff member's idea, Sobey's is in the process of installing a digester at the back of the store. Siemens and GE were eager to share their stories and spoke about what they are planning to do. They were all eager to get involved and to learn what's next. This type of event will be replicated in the County, with top 10 public and top 10 private County employers to be invited.

Energy – Melanie Kawalec

A workshop is taking place on June 2nd to inform municipalities on what they can do with renewable energy and present available opportunities.

Healthy Kids Community Challenge – Larry Stinson

The group is continuing to wait for funding.

Sustainable Peterborough Business Initiative – Melanie Kawalec

The Steamwhistle event went well. 55 people were in attendance.

The Working Group has been in operation for over 2 years and they continue to struggle with roles and mandates. They feel they need to redefine their role. Instead of events and presentations they propose that they become more of a web-based presence, with creating a toolkit to be housed on the Sustainable Peterborough website.

They discussed involvement in the 2016 Doors Open event and are proposing that the event include a sustainability component.

Water- Meredith Carter

ORCA will help lead this Working Group. They are working towards having their initial meeting.

8. Roundtable Update

- Amber Dickinson – The Township of Havelock-Belmont-Methuen joined PCP. School children were in attendance at the Council meeting when joining PCP was discussed and expressed the importance of addressing climate change.
- Linda Slavin – issued an invitation to the Coordinating Committee for a potluck dinner at her house
- Meredith Carter – there has been an increase in corporate partners in tree planting. Many schools have also become involved and there is great support from the City. A pollinator garden is being planted at Lock 20.
- Sheridan Graham – the County courtyard has a new garden comprised of 5 vegetable and herb beds. The garden is maintained by staff.
- Ken Doherty – Next Thursday at 5pm the PanAm torch relay will be in Peterborough, the only stop in the region. The Sustainable Peterborough Coordinating Committee was nominated for and received a Civic Award for Environmental Stewardship/Sustainability. Award presentations will be made to volunteers and staff will receive honorable mention. Melanie will be sending out an email with ceremony details.

9. Presentations

- Application of Multiple Exposures Multiple Effects Model to Three Flood Events: Lessons Learned for Public Health Adaptation to Extreme Weather Events and Climate Change - Dr. Karen Morrison the presentation is available [on our website](#)
- Vulnerability Assessment related to community level health risks associated with Climate Change - Shawn Telford – the presentation is available [on our website](#)

Next Meeting – July 23, 2015