

Minutes

**Sustainable Peterborough Coordinating Committee
GPA EDC – 210 Wolfe Street, Peterborough
March 28, 2014 from 9 a.m. to 11 a.m.**

Present: Ken Doherty, Cheryl Lyon, Jeannette Thompson, Brigid Ayotte, Tom Cowie, Peter Hughes, Melanie Kawalec, Jenny Olauson, Dawn Berry-Merriam, John Knight, Linda Slavin, Meredith Carter, Stephen Hill, Anca Pascalau, Katie Allen

Regrets: Sheridan Graham, Larry Stinson

Guests: Karen Jopling, Dr. Asaf Zohar, Linda Mitchelson

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 9:06 a.m.

To address recent rumours, the Chair made a statement that no official submission from Sustainable Peterborough was made in the anti-Parkway campaign.

2. Introductions

The Chair introduced Dawn Berry-Merriam as the new SP CC member. Roundtable introductions followed.

3. Approval of Agenda

Moved by: Jenny Olauson

Seconded by: Jeannette Thompson

THAT the Agenda for the March 28th meeting be approved.

MOTION CARRIED

4. Declaration of Pecuniary Interest

None declared.

5. Approval of the February 14th, 2014 Minutes

Moved by: Melanie Kawalec

Seconded by: Stephen Hill

THAT the minutes of the February 14th, 2014 meeting be approved.

MOTION CARRIED

6. Presentations

Trent University M.A. in Sustainability Studies – Dr. Asaf Zohar - a copy of the presentation can be seen [on our website](#).

Healthy Kids Community Challenge Working Group – Linda Mitchelson – a copy of the presentation can be seen [on our website](#).

7. Administration

a) County of Peterborough’s letter of welcome to the FCM-PCP – Karen Jopling

The County passed a resolution and is now a member of the Federation of Canadian Municipalities Partners in Climate Protection program.

b) 2013 Report Card Presentations– Ken Doherty

The Sustainable Peterborough 2013 Report Card presentations were very well received by Councils. There is a strong spirit of healthy competition, the townships, City and County are all taking pride in their accomplishments. Trent Lakes council suggested that farmers’ markets be encouraged but also used as an opportunity to educate and inform on issues such as healthy eating. Peterborough City Council posed some questions, for instance, Councillor Clark asked why Peterborough isn’t a leader, nationally, how does our town measure up to other municipalities. Ken responded by stating that many municipalities in BC and Alberta, for instance, already have Climate Change Plans. Many municipalities also use a triple bottom line approach in many reports. Triple bottom line incorporates the notion of sustainability into business decisions.

c) SP CC Membership Review – Anca Pascalau

As discussed at the last committee meeting, Pat Kemp was approached to sit on the Sustainable Peterborough Coordinating Committee. Pat indicated that, upon approaching Havelock-Belmont-Methuen Council for feedback, Council expressed the preference that they wait in making a decision until after Ken and Anca’s Report Card presentation on May 5th. She indicated that if Council will be in favour, she would be happy to join the Committee.

d) Partnership Recruitment – Katie Allen

A copy of Katie’s report can be read [on our website](#).

e) SP logo identifier for partners – Anca Pascalau

Anca provided samples of decal materials, a biodegradable, “green plastic” one made from 100% renewable resources and the other a regular plastic static cling. The Coordinating Committee agreed with the Executive Committee’s recommendation to proceed with the green plastic.

f) YTD Financial Statement – Anca Pascalau

A copy of the financial statement was provided to the Committee with the pre-meeting package sent via email. Typically, the GPAEDC bookkeeper deducts charges for rent and office supplies in one or two installments towards the end of the year. Anca will make a request that rent be deducted on a monthly or quarterly basis from now on. Going forward, to ensure consistency and accuracy, Anca will extract data for the Financial Statement directly from the City of Peterborough’s Crystal Reports (which reflect actual transaction records) and not the bookkeeper’s spreadsheet.

g) Triple E Public Trust – Ken Doherty

The Sustainable Peterborough Executive Committee met and agreed that no further action should be taken on this proposal at this time.

Motion to receive the administrative updates

Moved by: Brigid Ayotte

Seconded by: Meredith Carter

THAT the administrative updates for the March 28th meeting be received.

MOTION CARRIED

8. Working Groups update

Food and Farming – Dawn Berry-Merriam

Pat and Dawn put together a response to the AMO guidelines. Municipalities don't see themselves having a role around food (because of the AMO guidelines). The group will meet in May with Ken Doherty to look at a process to get to the townships. In collaboration with Transition Town and the Peterborough Social Planning Council, the group is finishing the grocery stores survey; the report will be completed in April. Farms at Work and planners at City and County have been working towards establishing how many acres of land we will need to feed ourselves in the next 30 years; that report is almost completed.

Climate Change – Stephen Hill

A sub-working group worked on drafting and submitting the grant applications to Trillium and FCM. Melanie Kawalec noted that a response from FCM mentioned that the application was well written, has passed on to the next level of approval and that we will heard back by June. With Trillium we will likely find out by July.

The working group attended a class at Trent, watched project presentations made by 3rd year students.

The Climate Change Consortium was very well attended, 170-200 attendees. This is intended to become a series of local events. Melanie reminded everyone to fill in the survey that was sent to registered attendees via email.

Energy – Karen Jopling

The County of Peterborough hosted a meeting and received presentations by AMO and LAS. AMO completed the RFP process, Real Time Energy was selected. Selwyn is interested in participating, possibly Douro-Dummer. Single sourcing the supplier will speed up the process considerably.

Municipal Cultural Mapping – Ken Doherty

Debra Soule, the City of Peterborough's Municipal Cultural Planner, has accepted an employment offer from the City of Kawartha Lakes. In spite of losing its Cultural Planner, the City is still committed to advancing municipal cultural mapping.

Economic Development – Katie Allen

The SPED group is regrouping. A meeting is taking place in a couple of days with new members, new Chair. Participation in the “7 Days of Green” event, which will take place June 1-7, will also be discussed.

9. **Membership Profile**

Otonabee Conservation – Meredith Carter - a copy of the presentation can be seen [on our website](#).

10. **Roundtable Update**

- Jeannette Thompson – Township of Selwyn is seeking partnerships for alternative energy facilities
- John Knight - Dr. Dennis Murray, biology professor at Trent, has been named a senior tier 1 Chair. He will receive a total of \$1.4 million to support innovative research to help ensure long-term sustainability of wildlife populations and their ecosystems.
- Peter Hughes – the first Repair Cafe, which took place at The Spill, was a success. The event is driven by volunteers and anything can be brought in, from clothing and jewellery to electronics. This is intended to become a monthly event, with the next one taking place on April 5th, 3-6pm, at The Spill.
- Jenny Olauson – full time faculty encouraged by the Dean to build sustainability into everyday teaching
- Tom Cowie – moving forward with the same projects
- Cheryl Lyon – Dandelion Day health and wellness event is taking place on May 3rd.
- Stephen Hill – GreenUP’s annual report infographic is eye-catching and informative
- Dawn Berry-Merriam – PSPC’s Peterborough Profile will be completed by June
- Brigid Ayotte – The Millbrook Downtown Revitalization Strategy is hugely focusing on local economy and encouraging residents to visit and shop downtown.
- Karen Jopling – noted she is glad to have had the opportunity to attend and SP CC meeting as a guest; it is wonderful and inspiring to see so many partnerships, idea sharing, a good group.
- Melanie Kawalec – is working with Kawartha Youth Unlimited to resurface part of the large parking lot at Brock and Bethune and create a green community space with garden boxes and trees. Will work with Fleming students who will help with project management.
- Ken Doherty – made a presentation to the New Canadians Centre on accessing City supports. The presentation was well attended by groups from numerous cultural backgrounds trying to bring focus to their activities. This is proof that the face of our City and County are changing, which is refreshing to see. For instance, an East Indian group received a Trillium grant to construct a cricket pitch.

11. **Other Business**

12. **Next Meeting** – May 9th, 2014 from 9 a.m. to 11 a.m.

Motion to adjourn

Moved by: Tom Cowie

Seconded by: Linda Slavin

THAT the March 28th meeting be adjourned.

MOTION CARRIED