

Minutes

**Sustainable Peterborough Coordinating Committee
GPA EDC – 210 Wolfe Street, Peterborough
February 14, 2014 from 9 a.m. to 11 a.m.**

Present: Ken Doherty, Cheryl Lyon, Larry Stinson, Brigid Ayotte, Tom Cowie, Melanie Kawalec, Jenny Olauson, Meredith Carter, Stephen Hill, Anca Pascalau, Katie Allen

Regrets: John Knight, Jeannette Thompson, Sheridan Graham, Linda Slavin, Peter Hughes

Guest presenter: Mike Hendren

1. Call to order/Opening Remarks

Meeting was called to order by the Chair at 9:03 a.m.

2. Introductions

Chair introduced the two new SP CC members, Jenny Olauson and Meredith Carter. Roundtable introductions followed.

3. Approval of Agenda

Moved by: Melanie Kawalec

Seconded by: Larry Stinson

THAT the Agenda for the February 14th meeting be approved.

MOTION CARRIED

4. Declaration of Pecuniary Interest

None declared.

5. Approval of the January 10th, 2014 Minutes

Moved by: Tom Cowie

Seconded by: Stephen Hill

THAT the minutes of the January 10th, 2014 meeting be approved.

MOTION CARRIED

6. Presentations

Kawarthas, Naturally Connected – Mike Hendren, Kawartha Land Trust

Mike's presentation can be read [on our website](#).

7. Administration

a) Update on Funding Proposals for Climate Change Action Plan – Melanie Kawalec

The two applications have been drafted and will be ready for submission for the March 1st deadline; we will know the results by June or July. The Steering Committee, which will oversee the consultants, has been set up. For the Trillium application several townships have agreed to sign.

b) 2013 Report Card – Anca Pascalau

Anca distributed copies of the newly printed 2013 Report Card and invited the SP CC members to take copies for distribution to their organizations. The 2013 Report Card was doubled in size to 8 pages, featuring more photographic content as well as a list of SP partners. The report card was printed on FSC paper stock and was designed to be accessible and AODA compatible. Anca and Ken will be presenting the report card to County and City councils, as well as the Townships' and First Nations Councils, over the next couple of months.

c) Financial statement to Dec. 31, 2013 – Anca Pascalau

The year has not yet been reconciled, however most expenses have been posted.

Approval of unspent funds re-allocation to the reserve fund.

THAT the Sustainable Peterborough Coordinating Committee approve the re-allocation of 2013 unspent funds, in the approximate amount of \$27,000, to the reserve fund/unspent funds account.

Moved by: Larry Stinson

Seconded by: Tom Cowie

MOTION CARRIED

d) Sustainable Peterborough Coordinating Committee Membership Review – Anca Pascalau

At the beginning of January the SP CC had 4 vacancies. Meredith Carter, ORCA and Jenny Oluson, Fleming College, have joined the Coordinating Committee. Invitations to join have also been issued to Eleanor Rath, Otonabee-South Monaghan Township and Dawn Berry-Merriam, PSPC. Dawn Berry Merriam has agreed to join the SP CC.

Approval of Dawn Berry-Merriam to join the SP CC

THAT the Sustainable Peterborough Coordinating Committee approve Dawn Berry-Merriam to become a member of the Committee.

Moved by: Cheryl Lyon

Seconded by: Jenny Olason

MOTION CARRIED

e) Partnership Recruitment - Katie Allen

A copy of Katie's report can be read [on our website](#).

f) Sustainability Initiatives in County of Peterborough's Strategic Plan – Melanie Kawalec

The County's annual strategic plan was discussed and sustainability is included, with a focus on more dedicated cycling routes.

8. Working Groups update

a) Climate Change – Melanie Kawalec

The Climate Change working group met last week. The Climate Change Scoping Document can be found on the Sustainable Peterborough website and was also used as background information to the grant proposals. The Climate Change Town Hall will be taking place on March 25th, details to come.

b) Energy – Melanie Kawalec

By July 1st 2014 each municipality should create an energy conservation plan to be endorsed by County Council. Specifically as it relates to LED lighting, AMO negotiated a streetlight retrofit agreement for municipalities, one contractor to complete the retrofits to LED lighting, including conducting asset inventory and infrastructure update. The retrofits will amount to 50% savings in energy costs, retrofits work estimated to be paid off in 10 years.

c) Municipal Cultural Mapping – Ken Doherty

Sheridan Graham volunteered to lead the group. 2 townships already undertook the MCM exercise, Curve Lake First nation either have or will soon be undertaking it. TBD whether other townships are interested

d) Healthy Kids Community Challenge – Larry Stinson

One year ago, when looking at what role PCCHU would have within Sustainable Peterborough, the fit was found within the plan's "Healthy Communities" component. The Ontario government announced grant opportunities to municipalities with the scope of reducing childhood obesity, grant proposals due March 14th. The grant is in the amount of \$1.5 million over 4 years and only 30 communities across Ontario will be approved to receive

funding. In order to build on this initiative and to submit the grant proposal, with support from the City and County of Peterborough, the "Healthy Kids Community Challenge Working Group" was established, Larry Stinson and Linda Mitchelson will co-chair. Must have municipal champions on this application; community size also matters, with successful sizes between 10,000 and 200,000, but no minimum is required for First Nations communities, who can apply alone or part of the regional application. The working group had its initial meeting on February 13, with another scheduled for Feb 25. It is important to note that the focus is on healthy communities, not on healthy weight. Meredith Carter will provide the environmental linkage while Ken Doherty the recreation piece. Ken mentioned that City, County and Townships meet quarterly; he mentioned the initiative at the last meeting and was well received. Ken commented that this is yet another example of how well SP works in its broker/facilitator role.

Create of the Healthy Kids Community Challenge Working Group

THAT the Sustainable Peterborough Coordinating Committee approve the creation of the Healthy Kids Community Challenge Working Group.

Moved by: Meredith Carter

Seconded by: Jenny Olason

MOTION CARRIED

9. Membership Profile – Transition Town Peterborough – Cheryl Lyon

A copy of the presentation can be seen [on our website](#).

10. Roundtable Update

- Meredith Carter – The ORCA general meeting will take place on February 20th, the poster will be distributed to the SP CC via email. ORCA is continuing work with Camp Kawartha on the "Be a Water Stewart" program. They are currently working to locate suitable properties for the program.
- Melanie Kawalec – Parks and Recreation, Public Works, Urban Forestry, Planning are looking at potential properties for tree planting, GreenUP also has urban orchard and arboretum.
- Tom Cowie – Serpent Mounds will be taken off the parks list. GIS water program still going. Hiawatha's 20th annual PowWow will take place on May 24th.
- Brigid Ayotte – Lorne Kelsey is the new GPAEDC Investment Expansion Director. Brigid will be starting a new job as the Economic Development Coordinator at the township of Cavan Monaghan. Jamey Coughlin will temporarily take over the Business Advisory Centre after Brigid's departure.
- Larry Stinson – the plans for the PCCHU to relocate to 185 King St. have fallen through. The PCCHU put out a request for potential buildings to house the health unit; they are intending to conduct renovations to the new building with LEED standards and sustainability in mind.

- Ken Doherty – Chris Kawalec is leading a process with the seniors portfolio to develop an Age Friendly Plan for the City, County and Townships, keeping in direction with the Seniors Planning Table. Trent is conducting an environmental lecture series, details to be emailed to the SP CC.

11. Other Business

12. Next Meeting – March 28, 2014 from 9 a.m. to 11 a.m.