

**Coordinating Committee – September 13<sup>th</sup>, 2013**  
**GPA EDC – 210 Wolfe Street Peterborough, ON**  
**9am – 11am**  
**Regrets: Dave Clifford**  
**Minutes**

**1. Call to order/Opening Remarks**

Meeting was called to order by the Chair at 9:06am

**2. Introductions**

The Chair introduced Cheryl Lions from Transition Town who was representing Fred Irwin who was unable to attend.

**3. Approval of Agenda**

THAT the Agenda for the September 13<sup>th</sup> meeting be approved

Moved by: Melanie Kawalec

Seconded by: John Knight

MOTION CARRIED

**4. Declaration of Pecuniary Interest**

None declared

**5. Approval of the June 21<sup>st</sup>, 2013 Minutes**

THAT the minutes of the June 21<sup>st</sup> meeting be approved

Moved by: Sheridan Graham

Seconded by: Melanie Kawalec

MOTION CARRIED

**6. Presentations**

Due to a scheduling conflict the presentation from the Local Food & Farming working group will be deferred to the November meeting.

**7. Administration**

Grant proposal update for Climate Change Working Group – Melanie & Sheridan

City Council approved the report that went before them on September 9<sup>th</sup> requesting their support in pursuing Partners for Climate Protection (PCP) membership and having the Peterborough Economic Development Corporation be the lead applicant on the corresponding grant proposal to Trillium. County Council approved the same report on September 4<sup>th</sup>.

Sustainable Peterborough was commended by both Councils for their ability to leverage funding opportunities.

Melanie, Brigid and Katie will be meeting with Trillium in the next couple of weeks. The project will move forward as one project with two components, community and corporate. Funding will be sought for the community component through Trillium and Federation of Canadian Municipalities (FCM) for the corporate component. Peterborough Green-Up is being considered as a single sourced contract for the community component and a request for quotation will go out for the FCM side.

There is a working group that has been established to complete the applications

#### Partnership Recruitment - Katie Allen

All the SP members have been contacted and Katie is in the process of setting up meetings to go over the database and get updates on any new activities/initiatives. She has requested photos from members if possible to be used in the report card. So far she has met with over 19 members and the feedback has been positive. A common theme has been that we are not communicating well enough what has been done/accomplished to date.

Katie's focus is to meet with all members by December 31, 2013.

It was discussed that perhaps the Committee could explore the idea of doing a member symposium and perhaps engage Trent and Fleming students to help organize. It was also discussed that media should be invited to the symposium and perhaps develop a specific media campaign outlining accomplishments. Perhaps include partners in the circulation of meeting minutes.

It was decided that a Committee consisting of Melanie, Brigid, Katie and The Chair's Executive Assistant Carolyn Jobbit would be formed to organize the event.

#### Staffing – Ken Doherty

Brigid will be moving to the Business Advisory Centre full time. Currently the Committee pays for a three day dedicated week staff person. The Peterborough Economic Development Corporation will be sending out a job posting shortly to fill that position.

#### Committee Funding Requests – Ken Doherty

An Executive Committee consisting of Melanie, Ken, Brigid, Linda and Sheridan has been formed to explore funding requests. In future any working group looking to apply for funding for initiatives should forward their requests/needs to that Committee.

### **8. Working Groups update**

#### Food & Farming – Linda Slavin

Linda reported that the working group met with Jeff Leal in early October to discuss the Local Food Bill. The Chair recently met with the working group to discuss the focus of the group. It was stressed that the focus of the group should be a little broader and not focuses strictly on food security. The Working Group will be making a presentation to the Committee at the November meeting.

#### Economic Development – Brigid Ayotte

Brigid reported that Sustainable Peterborough would be taking part in the Purple Onion festival on September 21<sup>st</sup>, 2013. We just finished participating in the Chamber of Commerce's Prosperity Trade Show and it was a greater attended event this year than last year.

John Knight noted that as part of the Innovation Cluster's booth, there were two new companies focused on environmental issues specifically water quality.

#### Climate Change – Stephen Hill

Stephen reported that there has been a scoping report on changing climate patterns that has been done by Linda Langford for the Peterborough region. It is a great review and she would like to develop that into presentations showing tangible examples of those changing patterns.

The Chair requested a copy of the draft report be forwarded to the Committee.

There is a proposal before Public Health Canada that is looking at the implications of climate change on health and it looks like it might be funded.

Trent is looking to join the Ontario Climate Change Consortium which is focused on watersheds and extreme weather events and how to prepare for them.

Kawartha World Issues is holding a climate change symposium in November.

#### Energy – Sheridan Graham

Sheridan reported that there has been some confusion between the Energy Act and the Community Energy Planning.

At the Public Health Board meeting, neighbouring Public Health in Haliburton is taking an advocacy position. Peterborough is taking this up as well and will be forwarding to local councils.

#### Cultural Planning – Ken Doherty – no update

#### Natural Heritage – Melanie Kawalec

Melanie reported that they will be inviting a presentation from working group to the January meeting. The mapping tool is available but they are fine tuning the boundaries. The presentation would demonstrate how it impacts municipalities

There has been an interest from Trent with regards to the public lands and they are delighted to be able to research privately owned lands as well. There is a lot of private interest in protection. There are a huge number of landowners that are purchasing land to preserve it.

#### Committee Goal Setting – Ken Doherty

The Chair encouraged the Committee members to look at the priority actions and use measurable goals that tie back to those actions. With that in mind, we will be sending working group representatives report templates to be used when reporting back to the Committee at our November meeting.

**9. Membership Profile** – Peterborough GreenUp – Peter Hughes – unable to attend today's meeting.

### **10.Roundtable Update**

- Larry Stinson – the Health Unit is advocating for active transportation issues.
- Cheryl Lions – Transition Town has launched the local currency and will be participating in a fundraiser at the Purple Onion Festival.
- Trish O'Connor – Fleming's Board of Directors recently approved the Corporate Sustainability Plan. There has been an Office of Sustainability established and a composting competition taking place in

the fall. The plan is making sustainability a major drive across the curriculum. The STARS report has been filed and they received a bronze rating and are the 3<sup>rd</sup> college to do that.

- Tom Cowie – Hiawatha completed the Ducks Unlimited project. The Fire and EMS is coming along good with a wider system scheduled for completion in October. They are currently working with the County on a wells and septic database so that they will have a better assessment of reserves to develop a water source protection policy. They are currently working on better water usage projects. They are working with BFI on a two-bag limit on recycling and more curbside recycling collection. They are also looking at a land management policy.
- Melanie Kawalec – the City is moving forward with LEED certification of buildings in the community. They have launched a project with Fleming where project management results will be used for certification application. They have sold out of low-flow toilet rebates.
- Brigid Ayotte – October is Salute to Small Business Month and there are about five events scheduled – 2 being signature events - Retail Makeover Bootcamp and Exploring New Directions.
- Sheridan Graham – The County is started The Health Trees Initiative in which Fleming students are doing an inventory of Emerald Ash Borer and other invasive species to be used to develop a strategy to address them. They are looking at the leaf and yard waste pick-up in urban areas.
- John Knight – the Peterborough Economic Development Corporation just completed their strategic planning process in August and the plan is underway for the next five years. Trent has filed a sustainability report. Students are starting a car-share program. John is sitting on a Water Issues Committee at Trent which is looking at water management issues among other things.
- Linda Slavin – the Co-Working Space – Centre for Social Innovation is being launched September 18<sup>th</sup> from 5pm-7pm.
- Stephen Hill – Trent is looking at a project on divesting fossil fuels. The Environmental Advisory Board is looking at a Sustainability Plan. Trent CCBE is looking to start a community project that will research environmental and sustainability initiatives. This would lead to perhaps a major seven year grant with Guelph focused on environmental sustainability. It was suggested that perhaps we should invite Guelph to the symposium.
- Jeannette Thompson – Selwyn Township has donated land to Habitat for Humanity. They are not moving forward with a cultural plan until 2015 due to budget restrictions. As part of the Regional Energy Plan they are working on their own alternative energy projects i.e. solar panels on public works buildings.
- Ken Doherty – the City is dealing with an aquatic plant that is strangling the Trent Severn below the Liftlocks. It is an invasive species and they are looking at a \$16K cost to remove the plant. Parks Canada and the Trent Severn Waterway are not able to contribute to the cost. They are in the process of completing a Community Needs Assessment. They have been commended on their use of neighbouring townships for overflow for arena needs. The community wants a multi purpose facility that is green. In reviewing the 2014 capital needs and what will be needed over the next five years, the City is looking at projects strategically and trying to better co-ordinate projects.

## **11. Other Business**

**12. Next Meeting** – November 15<sup>th</sup>, 2013