

**Coordinating Committee – June 21st, 2013
GPA EDC – 210 Wolfe Street Peterborough, ON
9:00am – 11:00am.**

In attendance: Ken Doherty, Linda Slavin, Sheridan Graham, Larry Stinson, Jeannette Thompson, Peter Hughes, Melanie Kawalec, David Clifford, Trish O'Connor, Lois O'Neill and Brigid Ayotte
Regrets: Trish O'Connor, Stephen Hill, John Knight, Mike Hendren, Fred Irwin and Tom Cowie

Agenda

1. Call to order/Opening Remarks

The meeting was called to order at 9:00am.

2. Introductions

3. Approval of Agenda

Moved by: Dave Clifford

Seconded by: Sheridan Graham

THAT the agenda for the June 21st, 2013 meeting be approved.

4. Declaration of Pecuniary Interest

None declared

5. Approval of the May 24th, 2013 Minutes

Moved by: Peter Hughes

Seconded by: Lois O'Neil

THAT the minutes from the May 24th, 2013 meeting be approved with the full amended resolution to Climate Change be included.

6. Presentations - none

7. Administration

Elections of Officers

Moved by: Dave Clifford

Seconded by: Sheridan Graham

THAT the elected Chair and Vice Chair be officially appointed by the Sustainable Peterborough Committee.

Updated Terms of Reference

Moved by: Larry Stinson

Seconded by: Jeannette Thompson

THAT the terms of reference be officially adopted as amended.

Funding Opportunities for Climate Change Working Group

Melanie provided an overview for a project that will be commencing through the Climate Change Working Group to reach the priority action of becoming Partners for Climate Change. The project involves two funding proposals for Trillium and FCM. In keeping with the recent amendment to the Terms of Reference requiring all funding needs to come through the Co-ordinating Committee, the Chair outlined the process that this particular project will undertake. There will be a scoping committee developed to create the proposal. This document will be taken to the various councils to get buy-in. The goal is to have a package/presentation for councils for September. It is important that the intent of the project be clearly presented so Council fully understands the intent.

Moved by: Dave Clifford

Seconded by: Lois O'Neil

THAT applications to the Federation of Canadian Municipalities Green Municipal Fund and Trillium for the Partners for Climate Protection Project be made.

Moved by: Sheridan Graham

Seconded by: Peter Hughes

THAT the establishment of a scoping committee to establish the scope and overall intent of such an application be approved. Note: the role of the committee would be used to develop the broad scope of the project. The project itself is singular with two separate components. Potential participants on the project are Steven Hill, Melanie Kawalec, Ken Doherty and Nic Cunningham.

Partnership Recruitment

Katie Allen will be following up with partners over the summer. She has an extensive background in sustainable initiatives. Her role will be a paid position, one day a week. In future we will be look at possible member recognition, and perhaps simplifying the membership structure.

Budget

Brigid presented the updated budget which included the balance in the reserve. The reserve came from unspent money due to changes in staffing and can be used as seed money for other projects. The usage of this money will be restricted to projects that have been passed by the committee.

Moved by: Dave Clifford

Seconded by: Jeanette Thompson

8. Working Groups update

Food & Farming – Linda Slavin

The Food & Farming working group is in the process of surveying local grocery stores on how they buy local and how much. Both Farms at Work and the Health Unit are talking about the reviving the program to provide educational programs in the schools.

- Economic Development – Brigid Ayotte

Climate Change – Stephen Hill

Melanie and Katie attended a Peterborough Climate Change Forum put on by 4RC For Our Grandchildren. This is a national organization that has gained enough interest to form a Peterborough Chapter and they are anxious to get started. They are looking to do a tree-planting project in September. It was suggested that perhaps they could come to the November meeting to make a presentation to the group.

Energy – Sheridan Graham

The Municipalities have all submitted MOE's comparison of 2011-2012 costs. Costs went up by 1.2% but emissions went down 2.4%. The City had a report going to council on street lights and the County has some initiatives on fleet management.

Cultural Planning – Ken Doherty

No report

Natural Heritage – Melanie Kawalec

The working group has created a steering committee and 4 working groups to create the system which includes communications, environmental stewardship and land procurement. There have been 3 Fleming students further refining the existing map. They are going to use it as a showcase

at the Fleming open-house. Map is GIS and includes the entire region. It will be provided to all partners to identify gaps and formulate strategy to fill those gaps. Melanie will get the information provided to the county and township for their Operating Plans.

The Chair requested the working group come and make a presentation to the Committee during its September meeting.

Moved by: Dave Clifford

Seconded by: Linda Slavin

THAT all the verbal reports be received.

9. Membership Profile – Jeannette Thompson

The Lakefield Farmers Market is currently in their 4th year of operation. Habitat for Humanity is planning another build. They are working on making the Lakefield Community Centre accessible and shadowed LEED certified.

The CIP passed in December 2013 and was launched in February for facade improvements. The Community is currently working on the strategic plan and have adopted a green slant to it. Other projects ongoing are the Trails master plan, the Cultural Mapping project which is scheduled for completion in either August or September, the ORCA partnership tree planting project, a project for the Girl Guides centred on rehabilitation along the waterfront, looking at more rooftop solar projects as well as building support for the Emerald Ash Borer treatment.

The Community participated in a battery recycling program which saw 95% of the batteries recycled via drop bins in various facilities in the township. They were then sent to small town in Port Colbourne for recycling.

10. Roundtable Update

The Chair asked for a quick roundtable update:

- The PRHU is moving locations
- Business Advisory Centre is hosting a series of seminars - Create a website, Starting a small business taxation seminar and SMART Start the Basics for Arts & Cultural entrepreneurs.
- The City has artificially lit a number of locations. The Rogers Cove water park will be opening this summer and will include a nature component. Another water part will be opening at Nichols Oval next week. Opening of the new power generation at the waste management facility. The City is starting the process of a needs assessment for arenas which is scheduled for completion in October. The analysis and feasibility stage will follow for about 6 months.
- Peterborough GreenUp is currently expanding leadership and community engagement and reinforcing neighbourhood projects.
- Nourish Peterborough is working with the Food & Farming working group. The Centre for Social Innovation's shared workspace has opened over at St. Paul's Church.
- The City is working with Peterborough GreenUp on a depaving project through Green Communities. They are currently looking for a spot in Peterborough that is currently paved 25m squared. The plan is to remove pavement and naturalize it. At present the group is looking at 2 particular projects but if anyone is interested contact Melanie.

- Fleming has recently hired a new person with the focus of reaching out to community to identify various green initiatives.
- Douro Dummer recently donated property to Habitat for Humanity and are looking towards a project in Warsaw. The local Farmers market started last year and has recently been handed over to local group which has been well received.
- The County will be hosting a Healthy Forests Strategy meeting which will be a collaborative approach on the Emerald Ash Borer. They are working with orca on a feasibility study to integrate Hope and Lang Mills in Lang Pioneer.
- The Municipality of Trent Lakes recently entered into an agreement with Fleming College to build a house to raise funds for the Kawartha Skilled Trades and Technology Centre. The Buckhorn Market opened this year. They will be launching the Community Improvement Plan process and are seeking approval from Council to amend the Operating Plan.

11. Other Business

Moved by: Sheridan Graham

THAT the meeting be adjourned

12. Next Meeting – September 13th, 2013