

**Coordinating Committee – May 24<sup>th</sup>, 2013  
GPA EDC – 210 Wolfe Street Peterborough, ON**

**Minutes**

**1. Call to order/Opening Remarks**

The Sustainable Peterborough Co-ordinating Committee Meeting was called to order by the Chair at 9:03am.

**2. Introductions**

The Chair made introductions of the speakers, Paul Hambridge and Debra Soule as well as Nic Cunningham new Director of Investment and Attraction at Peterborough Economic Development

**3. Approval of Agenda**

Moved by Lois O'Neil

Seconded by: Sheridan Graham

CARRIED

THAT the agenda for the May 24<sup>th</sup> meeting be approved.

**4. Declaration of Pecuniary Interest**

None declared

**5. Approval of the March 8<sup>th</sup>, 2013 Minutes**

Moved by: Dave Clifford

Seconded by: Melanie Kawalec

CARRIED

That the minutes from the March 8<sup>th</sup> meeting be approved.

**6. Presentations**

**Local Impacts of the Emerald Ash Borer - Paul Hambidge, Urban Forestry Specialist with the City of Peterborough**

Paul Hambridge presented the committee as well as some proposed options for treatment currently being explored. A copy of his presentation is available online.

**Partners for Climate Protection – Climate Change Working Group – Melanie Kawalec and Stephen Hill**

The Climate Change Working Group made a presentation addressing Climate Change. A copy of their presentation is available on the SP website.

The working group requested the following resolution be passed by the SP Co-ordinating Committee:

Moved by: Stephen Hill

Seconded by: Linda Slavin

CARRIED

With a suggested amendment to language from recommendation to endorse

**Debra Soule, City of Peterborough municipal cultural planner - presentation of the Municipal Cultural Plan and implementation strategy.**

A copy of the presentation is available on the SP Website

**7. Administration**

- Presentations to Council – Melanie Kawalec/Ken Doherty/Brigid Ayotte

Brigid updated the committee on the round of presentations being made to the local townships on the results of the 2012 report card. Feedback has been very positive. The skepticism that was once prevalent in previous presentations is gone. Local municipal officials are now taking ownership and pride of their accomplishments.

- Partnership Recruitment

Brigid updated the committee on a recent decision to hire a part-time contractor to build on and enhance our partnership program. This person will work very closely with the Community Outreach working group as well as contacts with the Green Business Program.

- Budget – Brigid Ayotte

- i. Reserve Account

Brigid presented the final numbers for year-end April 2013. There is a surplus which will be set aside in a reserve account through the GPA EDC. The amount is about \$30K and will only be accessible if passed by the Co-ordinating Committee.

- Website/Action Inventory

Brigid took the group through a demonstration of the action inventory on the website and how it can be populated. Brigid will be setting all the committee members with their own user name and password to provide for self-population. Part of the new contract position will also work with existing partners to update their inventory.

**8. Working Groups update**

- Ag & Local Food – Linda Slavin
- Economic Development – Brigid Ayotte

The SPED working group are trying to determine a method to capitalize on the Sustainable Peterborough Partnership Program and the Green Business Peterborough program. Melanie and Brigid recently met with Green Business Peterborough and are working on a program that sees the GB online survey as a launching pad to the SP Action Inventory. The working group is also working on developing a calendar of upcoming events targeted to the business community.

- Climate Change – Stephen Hill

The group recently help host Project Neutral which featured a series of business and community presentation. One presentation was from a social enterprise based out of Waterloo that is focused on

initiatives on carbon reductions. The community based presentations good traction. On May 31, 2013, Ken Coates will be coming to talk about rural innovation.

- Energy – Sheridan Graham

The working group has not met recently as they are preparing for 2011 GHG reports which are due in by July 1<sup>st</sup>, 2013. Sheridan and Melanie have recently met about a combined approach to street light upgrades.

- Healthy Communities – No update
- Cultural Planning – Ken Doherty

Ken Doherty asked if anyone interested in participating on the cultural planning working group to please contact him. He also reminded township representatives to feel free to use Debra as a resource.

- Natural Heritage – Melanie Kawalec

Melanie showed the product of a GIS tool that they are working on which identifies all the areas of natural heritage.

**9. Membership Profile** – deferred to next meeting

**10. Roundtable Update**

11. Other Business

12. Next Meeting – June 21<sup>st</sup>