

Climate Change Working Group

Minutes: November 13, 2012

9:00 am – 10:30 am

Attendees:

Donna Churipuy, Melanie Kawalec, Liana Urquhart, Lynda Langford, Suresh Kandaswamy, Stephen Hill

Approval of Minutes – October 17, 2012

Discussion: Suresh advised the group of a program partnership between the Kawartha Heritage Conservancy and Peterborough Green-Up with a goal to create carbon related awareness. The Carbon Neutral Kawartha Blog is funded by a grant that is in place until March 2013.

Minutes were approved as circulated.

Discussion:

A) Lynda Langford reviewed her Draft Project Proposal: Climate Change Adaptation

It was suggested the following changes be made under **Objectives:**

- First Bullet Point - Remove “municipal staff” replace with “local leaders”
- Second Bullet Point – Remove “municipalities” replace with “the community”
- Third Bullet – it was suggested that risks be identified and prioritized on established criteria

Action Items this item:

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| <ul style="list-style-type: none">- Melanie and Lynda to finalize grant application- Stephen will pursue discussions with Sustainable Trent (student group) for possible \$2500 funding- All will get letters of support for project and forward to Melanie and Lynda- Stephen will work with Donna for placement at PCCHU- Team to review Lynda’s draft and provide any suggestions/comments to her asap |
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B) Logic Model

Donna reviewed the PCCHU template Logic Model with the team. It was agreed that this template would be utilized for the Climate Change Working Group Logic Model.

Discussion:

- It was agreed that a Terms of Reference are required.
- A discussion was held to identify Objectives – draft defined as:
 - Mitigation – Sheridan and Melanie to define
 - Adaptation – Prepare a plan for adaptation
 - Corporate – (see Sustainable Peterborough objective) – carbon neutrality
 - Community – education, awareness and personal actions
- Need to develop actions for the objectives identified
- Add component to Logic Model for functioning/administration of working group
- Change title from Assessment & Surveillance to Assessment & Monitoring

Action Items this item:

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| <ul style="list-style-type: none">- Donna to email Logic Model to team members- Melanie to bring draft Terms of Reference and Logic Model to next meeting- Sheridan and Melanie to define Mitigation Objective based on PCP- Liana to identify any data that could be used in communication pieces- Next meeting team will review and provide suggestions comment for Logic Model |
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Next meeting: December TBA