

Climate Change Working Group Meeting Minutes

Date: December 17, 2012

Time: 2:30 p.m. – 4:15 p.m.

Place: 10 Hospital Dr., Boardroom, PCCHU

Present: Stephen Hill (Chair), Suresh Kandaswamy, Atul Jain, Lynda Langford, Shawn Telford-Eaton, and Donna Churipuy. Melanie Kawalec

Regrets: Liana Urquhart, Sheridan Graham, and Axel Tscherniak

1. Approval of the Agenda - The agenda was approved as written.
2. Approval of the minutes of November 13, 2012

The minutes were approved with a change to indicate that Stephen Hill was present via telephone.

3. Business Arising

- a. Mitacs proposal

Lynda has submitted a proposal to Mitacs to develop a scoping document. She thanked everyone for the letters of support. Mitacs will invoice the partners directly. The proposal will be peer-reviewed. It is anticipated that the project will run from Feb 1st – July 2013.

- b. Terms of Reference

The Terms of Reference were reviewed and changes were captured on the attached document.

- c. Logic Model

Atul, Donna and Shawn agreed to use the activities provided by Melanie and Suresh to populate the Logic Model.

4. New Business

- a. PHAC proposal

Donna requested letters of support from all of the members of the CCWG. Donna agreed to forward sections of the proposal for members of the group to review. Suresh will provide feedback on the one-page summary.

- b. RBC funding opportunity

Stephen to ask about Green Up's idea for the RBC funding. Atul stated that Green Up has a meeting with ORCA to discuss the funding opportunity.

Stephen Hill, Chair

Donna Churipuy, Recorder